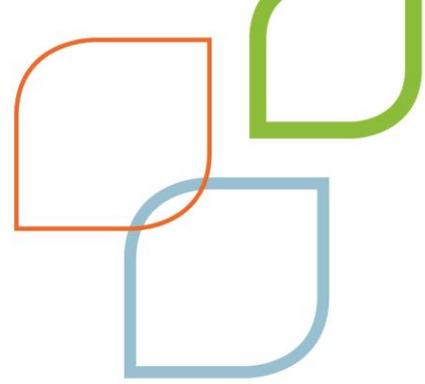




MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION



# **ASSESSMENT METHODOLOGY GUIDE**

ASSESSING VALUE-ADDED WOOD PRODUCTS  
MANUFACTURING PLANTS IN ONTARIO

2016 BASE YEAR

**JUNE 2015**

*This document describes the assessment methodology that MPAC currently expects to use for the 2016 Assessment Update for properties for which the current use is as a value-added wood products manufacturing plant and for which the current use has been determined by MPAC to be the highest and best use. Assessors exercise judgment and discretion when assessing properties and may depart from MPAC's preferred assessment methodology when assessing a particular property, however, any deviation from these guidelines must be thoroughly documented.*

*This document has been prepared by MPAC to help assessed persons review how the current value of the property likely will be determined, illustrate the uniform application of valuation parameters to the property type and consider whether MPAC's subsequent assessed value is correct and equitable in comparison to the assessed value of similar real property so as to ensure the fair distribution of the property tax burden. The information in this document will help property owners to meet the requirements of subsection 39.1(4) of the Assessment Act and Rule 16 of the Assessment Review Board when providing reasons for making a Request for Reconsideration or filing an Appeal to the Assessment Review Board.*



**MUNICIPAL PROPERTY ASSESSMENT CORPORATION**

April 30, 2015

In accordance with the direction issued by the Minister of Finance on April 18, 2015, pursuant to subsection 10(1) of the [Municipal Property Assessment Corporation Act](#), the Municipal Property Assessment Corporation (MPAC) has published Assessment Methodology Guides for the following industries:

- Pulp and Paper Mills;
- Saw Mills;
- Value-Added Wood Products Manufacturing Plants;
- Steel Manufacturing Plants;
- Automotive Assembly Plants;
- Automotive Parts Manufacturing Plants.

These Assessment Methodology Guides represent MPAC's preferred assessment methodologies in Ontario and are intended to provide clarity and transparency as to how property types in the above mentioned industries typically will be assessed.

A handwritten signature in black ink, appearing to read "Antoni Wisniowski". The signature is fluid and cursive, with a long horizontal stroke at the end.

Antoni Wisniowski  
President and Chief Administrative Officer

A handwritten signature in black ink, appearing to read "Larry Hummel". The signature is cursive and includes a large, looping flourish at the end.

Larry Hummel, M.I.M.A, FRICS  
Chief Assessor

## Acknowledgements

As part of the preparation of Assessment Methodology Guides, MPAC consulted with affected property taxpayers, municipalities, and representatives. MPAC engaged the International Property Tax Institute as an independent facilitator to undertake consultation sessions which included the following industries:

- Pulp & Paper Mills
- Saw Mills;
- Value-Added Wood Manufacturing Plants;
- Steel Manufacturing Plants;
- Automotive Assembly Plants;
- Automotive Parts Manufacturing Plants.

MPAC would like to acknowledge and thank the following parties who participated in the consultation process (September 2014 – March 2015).

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City of Sault Ste. Marie	ArcelorMittal	Nixon Fleet & Poole LLP
Haldimand County	Magna International Inc.	Altus Group Limited
City of Ottawa	General Motors of Canada Limited	Equitable Value Inc.
The Corporation of the City of North Bay	Honda Canada Inc.	AEC Property Tax Solutions
City of Brampton	Canadian Vehicle Manufacturers' Association	Prestige Property Tax Specialists
City of St.Catharines	Ford Motor Company of Canada Limited	Municipal Tax Equity (MTE) Consultants Inc.
Corporation of the City of St. Thomas	Fiat Chrysler Automobiles	Cushman & Wakefield Property Tax Services
City of Guelph	Resolute Forest Products	Ryan
City of Oshawa	Domtar	Boreal Appraisal Services
City of Vaughan	Tembec	Municipal Tax Advisory Group
Township of Southwest Oxford	AV Terrace Bay Inc.	Walker West Longo
City of Cambridge		James Petrin Property Assessment Services
Town of Ingersoll		
Town of Milton		
Town of Oakville		
City of Greater Sudbury		
City of Thunder Bay		
Town of Espanola		
Township of Dubreuilville		
City of Thorold		
City of Mississauga		
Township of James/Elk Lake		

Questions about the consultation process can be directed to [consultation@mpac.ca](mailto:consultation@mpac.ca).

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## Part 1 - Introduction

The Municipal Property Assessment Corporation (MPAC) – [www.mpac.ca](http://www.mpac.ca) – is responsible for accurately assessing and classifying property in Ontario for the purposes of municipal and education taxation.

In Ontario, property assessments are updated on the basis of a four-year assessment cycle. The next province-wide Assessment Update will take place in 2016 when MPAC will update the assessments of Ontario's more than five million properties to reflect the legislated valuation date of January 1, 2016. Assessments updated for the 2016 base year are in effect for the 2017-2020 property tax years. Ontario's assessment phase-in program prescribes that assessment increases are phased in over a four-year period. Any decreases in assessment are applied immediately.

The accurate valuation of large special purpose industrial properties such as value-added wood products manufacturing plants for property tax purposes presents a number of challenges due to the size and specialized nature of the properties concerned and the fact that very few, if any, of them are bought, sold or leased in the market on a regular basis.

For that reason, it is important to ensure that the valuation methodology applied is capable of providing a realistic estimate of current value at the relevant valuation date which, in turn, enables all stakeholders to understand the valuation process and have confidence in the fairness and consistency of its outcome.

This Methodology Guide has been prepared for the benefit of MPAC assessors, property owners and their representatives, municipalities and their representatives, Assessment Review Board members, provincial officials, and the general public.

It should be noted that "large" in the context of industrial properties means a property that falls within the definition of the "Large Industrial Property Class" contained in Section 14 (1) of Ontario Regulation 282/98. In general, this refers to an industrial property in excess of 125,000 square feet in terms of "exterior measured area."

The following definitions may be helpful in reviewing this Methodology Guide:

Special Purpose Properties:

*“A limited market property with a unique physical design, special construction materials, or layout that restricts its utility to the use for which it was built.”*

[Appraisal Institute]

*“Specialized property is property that is rarely, if ever, sold in the market except by way of sale of the business or entity of which it is part, due to the uniqueness arising from its specialized nature and design, its configuration, size, location, or otherwise.”*

[International Valuation Standards Committee]

The characteristics of special purpose properties are likely to include:

- Unique improvements, design, layout, size, construction materials and/or building services that facilitate one or a limited number of uses.
- Generally contains machines and machine fittings that are designed to facilitate one purpose.
- Adaptation to other uses is typically challenging requiring significant alterations and rarely finding economically viable uses for all of the improvements.
- Limited market possibilities, except as a going concern business.
- Typically has specialized building services.
- They tend to serve large market areas that are more regional, national or international in scope.
- The expansive geographic scope of these properties typically requires research of regional, national or international data to support a market value analysis.
- Understanding the “market” for special purpose properties also requires understanding of the industry in which it operates, i.e., what is the nature, condition and financial health of the potential buyers and sellers.

## 1.1 Properties Covered by this Methodology Guide

This Methodology Guide relates to value-added wood products manufacturing plants which include many different types of property with a variety of processes taking place within them.

The list of properties within Ontario that are covered by this Methodology Guide change from time to time. A current list of the properties covered by this Methodology Guide can be found in Appendix A.

### **Brief Introduction to the Industry**

#### *Definition*

"Value-added" is a term globally used to describe materials that have been remanufactured from rough lumber or logs into a higher grade of finished product.

Two types of remanufactured products are generally recognized:

1. semi-finished and finished products
2. remanufactured lumber

### **Semi-Finished and Finished Products**

Semi-finished and finished products are manufactured from commodity wood products and may include:

- engineered wood products (laminated beams, trusses, wood I-beams, etc.)
- millwork (doors, windows, architectural woodwork, turnings, etc.)
- cabinets (kitchen and vanity cabinets, cabinet doors, countertops, etc.)
- furniture (household furniture, ready-to-assemble furniture, commercial and institutional furniture, patio furniture, etc.)
- pallets and containers
- other wood products (chopsticks, ladders, toys, etc.)

### **Remanufactured Lumber Products**

Remanufactured lumber products include all lumber or wood product outputs from a remanufacturing process performed on sawn lumber input stock. The remanufactured process includes subjecting lumber input stock to one or more of the following processes: change in thickness, width, length, profile, or joining together by finger joint or otherwise. The list of products includes:

**Lumber:** Sawmills produce a wide variety of grades and dimensions of lumber. Most lumber is produced for structural purposes, when resistance to working stresses is required. The rapidly expanding lumber industry in Eastern Canada has tended to concentrate on the production of "studs" - wood structural members used as supporting elements in walls and partitions; the common stud is usually 2 in. x 4 in., 8 ft. long.

**Plywood:** Plywood is divided into two major categories, sheathing and sanded, although a third segment, specialties, has become increasingly visible in recent years. Sheathing is un-sanded structural plywood typically used for wall, floor and roof under-cladding - a market that is shifting gradually toward oriented strand board. Sanded plywood, as the name indicates, has a smooth surface composed of higher-grade veneers. Typical specialties are textured exterior siding products, concrete form and marine plywood.

**Oriented Strand Board (OSB):** OSB is a structural panel that consists of wood strands glued with a waterproof resin. The physical properties of the board are enhanced by alignment of the wood particles to provide strength similar to sheathing plywood. Producers focus on the same end-use markets as do the producers of sheathing plywood. OSB's key economic advantage over plywood is that it utilizes low-cost/low-quality wood fibre.

**Fibreboard (e.g., Medium Density Fibreboard/Particleboard):** Fibreboard is a family of non-structural panels manufactured from wood particles bonded with resins and consolidated with heat and pressure. Medium Density Fibreboard (MDF) is the category of fibreboard experiencing by far the greatest increase in capacity and demand within the group. The manufacturing process for MDF is the same as that for the lower-quality particleboard, except in the former the chips and other particles are reduced to individual fibres. MDF is a high-quality product which costs more than particleboard to manufacture. It lends itself to high-end furniture applications where machine edge and surface patterns are employed. Finishes and overlays can be used effectively to provide a grain pattern typical of dear lumber. Some MDF is machined into molding and other millwork products.

**Laminated Veneer Lumber (LVL):** LVL is an engineered wood product manufactured in sheets of veneer which are laid up with their grains parallel and ends overlapping and laminated with resin adhesive under heat and pressure. Typical end uses are door headers, structural beams and wood I-joist flanges; LVL serves as a substitute for traditional high-quality lumber.

**Wood I-joists:** I-joists are constructed of top and bottom flanges (or chords) of laminated veneer lumber or sawn lumber which are separated by a web of plywood or

OSB. They are typically used to support floor and roof spans in residential and light commercial construction, and serve as a substitute for wide-dimension lumber.

### **The Industry in Ontario**

Ontario's wood products industry produces a broad range of primary and secondary forest products and is one of the most important and substantial contributors to the provincial economy, in both northern and southern Ontario. The value of Ontario exports of softwood lumber alone averages \$1 billion annually. The wood products industry in Ontario is more than capable of supplying high quality value-added wood products for the export market.

Ontario has 53 million hectares of productive forest area, the second largest productive forest in Canada. The forest inventory reveals that Ontario forests are majority softwood (57%); the rest is mixed wood and hardwood. Of Ontario's roughly 85 million trees, the main species are black spruce (37%), poplar (21%) and jack pine (11%). Ontario's managed forest is 16% old growth; 20% of the forest in parks and protected areas is old growth.

Ontario exports many of its forestry industry products; exports are affected by:

- trade regulations and agreements
- global economic factors
- housing industry
- technological change
- competition

In general, the three most important categories for manufacturing costs are:

1. cost of materials and supplies
2. cost of energy, water and vehicle fuel
3. production worker wages

Manufacturing costs in the wood product manufacturing subsector are traditionally dominated by the costs of materials and supplies. Considering these costs are the major factor in its manufacturing activities, this subsector is vulnerable to any fluctuation in the prices of materials and supplies.

There are over 2,000 manufacturers in Ontario producing value-added wood products. Furthermore, there are more than 1,000 businesses associated with the value-added wood products. Out of all the Canadian provinces which produce value-added wood products, Ontario ranks first in terms of revenue.

The forests of Northern Ontario are managed to internationally recognized standards of sustainability, and the quality of the wood fibre produced is excellent. The region is strategically located, providing access to major world markets. The United States, especially the Great Lakes States, is a key market for Ontario wood and paper products. Emerging markets in Mexico and Chile also offer unique opportunities for Ontario-based forest product companies.

The forest products industry in Northern Ontario is continuously adapting to maintain its competitive position in the global marketplace. Companies are looking toward value-added products such as engineered wood, speciality papers, and pre-fabricated buildings and components.

Forest research centres in Northern Ontario, such as the Great Lakes Forestry Centre, the Ontario Forest Research Institute, and the Centre for Northern Forest Ecosystem Research, complement the many academic institutions offering forestry-related programs.

The majority of the Ontario's manufactured wood-related merchandise is exported to the United States. The northernmost states account for the greatest amount of revenue from Ontario wood exports.

### **Supply and Demand Issues**

The supply of value-added wood products is not easily measurable as it consists of more than one type of product. Generally these products consist of:

- semi-finished and finished wood products
- remanufactured lumber

Many different technologies are employed in the manufacturing process, but they have one common element in terms of the inputs. The main one is wood residue from sawmills. The price of wood residue is correlated to the prices of the main inputs to the pulp and lumber industry, softwood (and hardwood) logs. The bulk of the logs are turned into either lumber or chips for pulp. The residue is available for input into the value-added wood products industry. In addition some lumber is remanufactured into other wood products.

One of the major demand factors for value-added wood products is the housing industry. Engineered wood is one of the major value-added wood products.

Engineered wood, also known as composite wood, comprises of a number of wood products made by binding veneers, particles, fibres and strands of wood, together with adhesives to form composite materials. They are modeled to design requirements as per the client's

specifications and tested to meet international and national standards. They include a variety of products ranging from plywoods to roof trusses.

There is increasing demand for cost-effective wood products for building applications such as load bearings, structure panels and flooring. With the rising trend of green technology, certain smart products are being encouraged which aid in reducing greenhouse gas emissions. North American countries have initiated the establishment of green building standards in several states and provinces. They provide momentum for certified wood products that are linked with low emission levels.

### **Other Industry Issues**

The value of the Canadian dollar, changes in offshore imports, the availability of skilled labour, the cost of raw material costs and interest rates are all significant issues for the industry.

Technical issues also affect the rate of development in the industry and may impact on product quality, product design, new product development, production costs and the adoption rate of new technology. Using technical information to make a difference can include:

- reducing materials usage and handling activities
- removing production bottlenecks
- improving quality and reducing rework
- increasing equipment utilization
- designing products for ease of manufacturing

Knowledge and technology drive innovation that allows successful businesses to offer their clients better, and more competitive, products or services. For the secondary manufacturing industry, the Value to Wood program in Canada provides the direct transfer of practical, relevant technical knowledge and assistance to help them reduce costs and improve productivity.

### **Machinery and Equipment**

Value-added wood products manufacturing plants may contain large amounts of, often very specialized, machinery and equipment.

## 1.2 Legislation

The main legislation governing the assessment of properties in Ontario for property tax purposes is contained in the *Assessment Act 1990* (as amended).

The Act contains important definitions, including what property is taxable and how it should be valued.

The Act (section 1(1) Definitions) states that property must be assessed at its "current value" which means, in relation to land:

*"... the amount of money the fee simple, if unencumbered, would realize if sold at arm's length by a willing seller to a willing buyer."*

It should be noted that, in accordance with section 3(1) 17 of the Act, all items of machinery and equipment, and the foundations upon which they rest, used for manufacturing, though assessable, are exempt from property taxation.

Other relevant legislation will be referred to as necessary in this Methodology Guide.

## 1.3 Valuations - General

Valuations of property are carried out for a variety of purposes. This Methodology Guide is provided specifically for assessors involved in the valuation of value-added wood products manufacturing plants for property tax purposes in Ontario and other stakeholders who have an interest in the valuation.

The legislation governing the assessment of properties for property tax purposes in Ontario is set out above. It requires an assessment of the current value of all relevant properties as of a specific valuation date.

The valuation process follows a number of systematic steps intended to ensure that all relevant data is obtained and analyzed before being used in the provision of an estimate of the market value of the property concerned as of the relevant date.

Many professional bodies provide guidance on how the valuation process should be undertaken and this Methodology Guide reflects the accepted guidance on the valuation of large special purpose properties such as value-added wood products manufacturing plants.

In broad terms, the valuation process involves the following key steps:

- Ensuring a clear understanding of the purpose for which the valuation is being provided.
- Researching the legal framework concerning the valuation.
- Determining what needs to be valued.
- Identifying the date of the valuation.
- Analyzing the relevant market (local, regional and/or international depending upon the type of property to be valued).
- Considering the highest and best use of the subject property (as explained later, it is assumed that the use of the property as a value-added wood products manufacturing plant is the highest and best use of the property being valued for the purposes of this Methodology Guide).
- Obtaining pre-inspection data about the property to be valued.
- Carrying out a site inspection of the property to be valued.
- Taking appropriate measurements and recording details of other relevant information.
- Carrying out an inspection of any comparable properties that may be of assistance in ascertaining the value of the subject property.
- Determining the appropriate method, or methods, of valuation to be used.
- Carrying out the valuation.
- Reviewing the valuation.
- Finalizing and reporting the valuation.

In general, it is appropriate to consider the value of a property by three different perspectives or approaches to value:

- the direct (sales) comparison approach
- the income approach
- or the cost approach

As suggested by the title, in the **direct (sales) comparison approach**, value is indicated by recent sales of comparable properties in the market. In the case of large special purpose industrial properties such as value-added wood products manufacturing plants, there are generally very few, if any, sales or other market transactions which can be relied upon to provide an indication of market value; for this reason, the sales comparison approach is not used in the valuation of value-added wood products manufacturing plants.

*“The sales comparison approach is applicable to all types of real property interests when there are sufficient recent, reliable transactions to indicate value patterns or trends in the market .... When data is available, this is the most straightforward and simple way to explain and support a value opinion .... When the market is weak and few market transactions are available, the applicability of the sales comparison approach may be limited. For example, the sales comparison approach is usually not applied to special-purpose properties because few similar properties may be sold in a given market, even one that is geographically broad. To value special-purpose properties, the cost approach may be more appropriate and reliable.”*

[The Appraisal of Real Estate, 12<sup>th</sup> edition, page 419]

In considering any sales evidence, it is critical to ensure that the property sold falls within the same use class as the property to be valued; in the case of special purpose properties, the sale should relate to a property that has the same highest and best use as the subject property otherwise it is unlikely to be a reliable indicator of value.

However, if a sale of such a property does take place, it is important for the transaction to be analyzed to see if it may provide useful information that may assist when reviewing a valuation prepared by the application of another approach.

In the **income approach** or, more accurately, the income capitalization approach, value is indicated by a property’s revenue-earning power, based on the capitalization of income. This method requires a detailed analysis of both income and expenditure, both for the property being valued and other similar properties that may have been sold, in order to ascertain the anticipated revenue and expenses, along with the relevant capitalization rate. As already indicated, in the case of large special purpose industrial properties such as value-added wood products manufacturing plants, there are unlikely to be any sales or rents of comparable properties from which relevant data can be obtained, so this approach is not used.

However, it may be necessary to consider both the income and expenses of value-added wood products manufacturing plants when looking at depreciation within the cost approach; in particular, in considering the issue of obsolescence.

In the cost approach, value is estimated as the current cost of reproducing or replacing the improvements on the land (including buildings, structures and other taxable components), less any loss in value resulting from depreciation, and then adding the market value of the land.

The **cost approach** is the most appropriate method of valuing large special purpose industrial properties such as value-added wood products manufacturing plants and will therefore be the subject of detailed guidance in the following parts of this Methodology Guide.

Using the cost approach also helps to exclude the value of the business being carried out within the property and is one of the reasons why this method of valuation is used for value-added wood products manufacturing plants.

#### 1.4 The Use of this Methodology Guide

This Methodology Guide is intended to:

- Ensure that value-added wood products manufacturing plants are assessed at their correct current values.
- Ensure the assessments of value-added wood products manufacturing plants are fair, accurate, predictable, and transparent.
- Provide direction to assessors to ensure that MPAC takes a consistent approach to valuing value-added wood products manufacturing plants.
- Ensure that MPAC's methodology for valuing these properties is well documented and aligns with industry standards for market valuation in a mass appraisal environment.
- Explain MPAC's valuation methodology to municipalities, taxpayers, ARB members and other stakeholders.

MPAC assessors are expected to follow the procedures in the Guide. However, this Guide is not intended to be a substitute for an assessor's judgment in arriving at the current value for a particular property.

#### 1.5 Consultation and Disclosure

MPAC is committed to providing municipalities, taxpayers and all its stakeholders with the best possible service through transparency, predictability and accuracy. In support of this

commitment, MPAC has defined three levels of Disclosure as part of its delivery of the 2016 province-wide Assessment Update.

*Three Levels of Disclosure (2016 Assessment Update)*

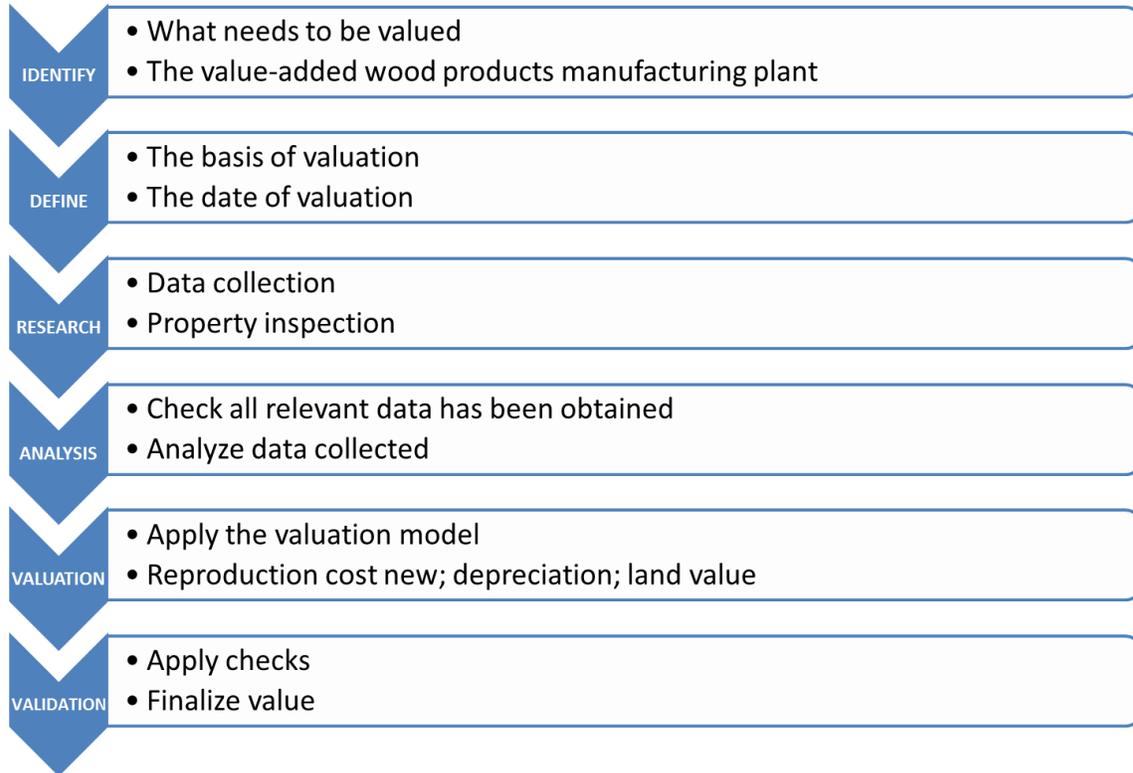
**Level 1 – Methodology Guides** explaining how MPAC approached the valuation of particular types of property; in this case, value-added wood products manufacturing plants.

**Level 2 – Market Valuation Reports** explaining how the methodology outlined in Level 1 has been applied at the sector level for the purposes of each assessment.

**Level 3 – Property Specific Valuation Information**, available to property taxpayers, their representatives and municipalities.

## Part 2 - The Valuation Process - Preparation

### 2.1 Six Main Steps



### 2.2 Identify What Needs to be Valued

The assessor needs to identify the extent of the property to be valued. The definition of land is all encompassing. Land includes not only the land itself (“terra firma”) but also buildings, structures, machinery and fixtures, or any part of such items.

### 2.3 Define the Basis of Value and Date of Valuation

The definition of value was identified previously and is the "current value" of the property which, in accordance with the Act, is:

*"... the amount of money the fee simple, if unencumbered, would realize if sold at arm's length by a willing seller to a willing buyer."*

This means that the assessor is concerned with the “market value” of the property and therefore needs to consider what data is required to enable an assessment of market value to

be prepared as of the relevant valuation date. It should be noted that, for the purposes of this Methodology Guide, “market value” and “current value” have the same meaning.

The relevant valuation date will differ for each four-year reassessment. The assessor should be clear about what valuation date is to be used for the particular reassessment.

In preparing a valuation, the assessor will need to take into account all relevant, value-significant evidence available that may assist in determining the value of the particular value-added wood products manufacturing plant as of the valuation date. The market conditions, i.e., the economic circumstances that underlie supply and demand, that give rise to value are likely to change between reassessments, so it is important to ensure that only those factors that are relevant as of the specified valuation date are taken into account.

However, the assessor should have regard to the physical circumstances at roll return and value the land and improvements as they exist at that time, assuming a sale on the valuation date or at a later date if there have been changes to the property after the reassessment date.

## 2.4 Research - Data Collection

Data collection involves two main activities:

1. Collection of data relating to the value-added wood products manufacturing plant to be valued.
2. Collection of market evidence or other data that will assist in the valuation.

### **Collection of Data Relating to the Value-Added Wood Products Manufacturing Plant to be Valued**

The assessor should start by considering what information is available from current MPAC records concerning the property and then checking to ensure it is accurate and up to date.

The following types of data relating to the property to be valued need to be collected:

- If recent, purchase price/date, and/or construction costs, relating to the property.
- Layout plans, building plans, elevations, cross-sections, specifications, etc., relating to the property.
- A description of the process (or processes) undertaken at the property.

- Specific and detailed information concerning:
  - the use of each part of the property
  - the functionality (what it does and how well it does it) of the property
  - the utility (i.e., the usefulness) of the property
  - the productive capacity of the property
  - recent/projected trends in production
  - recent/projected trends in the cost of inputs
  - recent/projected trends in the value of outputs
  - recent/projected trends in profitability
- Any particular aspects of the value-added wood products manufacturing plant that create inefficiencies.
- Any repairs or other remedial works that are required or planned.
- Any plans to change the existing manufacturing operation.
- Any plans to alter, extend or demolish any parts of the property (and why).
- How the existing property compares with a modern equivalent facility (and the location and other details concerning a modern equivalent value-added wood products manufacturing plant).
- Information with regard to the zoning of the property.
- Information about the locality in which the property is situated.
- Any other relevant information that may be available from other sources concerning the property (e.g., company accounts, the municipality, the Internet, etc.).
- Information available about competition from other value-added wood products manufacturing plants.

### *Property Inspection*

The assessor should take steps to collect the above information either in advance of a property inspection or during a property inspection. A property inspection will provide the following data:

- Confirmation of the data (size, layout, etc.) contained in plans, drawings, etc.

- Confirmation of the use of the various buildings, structures, etc.
- Details of the age/condition of the buildings, structures and other improvements.
- Confirmation of the information provided in respect of necessary repairs, etc.
- Details of any cost estimates provided in respect of necessary repairs, etc.
- Photographic record of the site, building, structures, other improvements, etc.
- Details of any other matters noted - positive or negative - with regard to the property.
- Commentary on the location of the property, transport links and access to the site.

The above factors should be used as a check-list by the assessor to ensure that all relevant information is obtained prior to the valuation being undertaken.

How the information obtained may be used in the valuation is shown and discussed in Part 3 of this Methodology Guide.

#### **Collection of Market Evidence or Other Data that will Assist in the Valuation.**

In the case of many types of property, market value can be derived from the evidence of sales or leases (rentals) of similar properties in the same locality as the property to be valued. However, in the case of large specialized properties such as value-added wood products manufacturing plants, such market data is unlikely to be available in sufficient volume to provide a reliable indication of value.

Nevertheless, the assessor should seek whatever data may be available in terms of sales, leases, etc., of similar large industrial properties and consider whether or not such data may provide evidence that could assist in the valuation of a value-added wood products manufacturing plant.

In addition to collecting data about the value-added wood products manufacturing plant to be valued, and any market evidence that may exist, the assessor needs to carry out wider research that will assist in determining the value of the subject property. Such research is likely to include:

- The state of the value-added wood products manufacturing industry. For example, the economic situation, supply and demand factors, etc., in Ontario, Canada, North America, and possibly worldwide.

Trends in the value-added wood products manufacturing industry. For example, whether it is growing, shrinking, or there have been any changes in manufacturing techniques, etc., in Ontario, Canada, North America, and possibly worldwide.

Any evidence available to indicate the value of the properties used in the value-added wood products manufacturing industry. For example, sales, leases, construction costs, etc., in the municipality, Ontario, Canada, and North America.

Much of the information required about the state of the industry, economic trends, etc., will be contained in the Market Valuation Reports that form part of MPAC's Level 2 Disclosure. The assessor should ensure that the information contained in that report is properly reflected in the valuation to the extent that it has an impact on the value of the individual value-added wood products manufacturing plant.

### Confidentiality

As outlined above, it is important to be aware that, in order to enable MPAC to produce an accurate valuation of the property concerned, information needs to be obtained from a variety of sources.

This will include information from MPAC's records, from the owner or operator of the property, from the municipality in which the property is located, from the assessor's visit to the property, and from other sources.

All stakeholders in the property tax system have an interest in ensuring that the current value provided by MPAC is correct; in order to achieve this, it is necessary for all parties to cooperate in the provision of information.

It is appreciated that some of the information outlined above may be of a commercially sensitive nature. MPAC recognizes the need to ensure that any information provided to them is properly safeguarded and only used for the purpose for which it is supplied. Assessors should appreciate the nature of this undertaking and ensure data is treated accordingly.

If after an appeal has been filed, MPAC receives a request for the release of actual income and expense information, or other sensitive commercial proprietary information, the usual practice is to require the person seeking the information to bring a motion before the Assessment Review Board, with notice to the third parties, requesting that the Assessment Review Board order production of the requested information. The release of such information is at the discretion of the Assessment Review Board.

Exception

*S. 53 (2) This section does not prevent disclosure of that information,*

*(a) to the assessment corporation or any authorized employee of the corporation; or*

*(b) by any person being examined as a witness in an assessment appeal or in a proceeding in court involving an assessment matter. 1996, c. 4, s. 43; 1997, c. 43, Sched. G, s. 18 (34).*

## **2.5 Analysis of Data Collected**

Having carried out the data collection outlined previously, the assessor needs to analyze it and reach a conclusion regarding the appropriate valuation method to use and how it should be applied.

As already indicated, for the purposes of this Methodology Guide, it is assumed that the assessor will conclude that there is insufficient evidence available to enable either the direct comparison approach or income approach to be adopted. For that reason, the assessor will be adopting the cost approach and using the data collected to ensure that the cost approach is properly applied.

## **2.6 The Valuation**

Having undertaken the necessary steps outlined above, the assessor should now be in a position to apply the appropriate valuation model. In the case of large value-added wood products manufacturing plants, the assessor will be using the cost approach and detail on how that model should be applied is contained in Part 3 of this Methodology Guide.

## **2.7 Validating the Results**

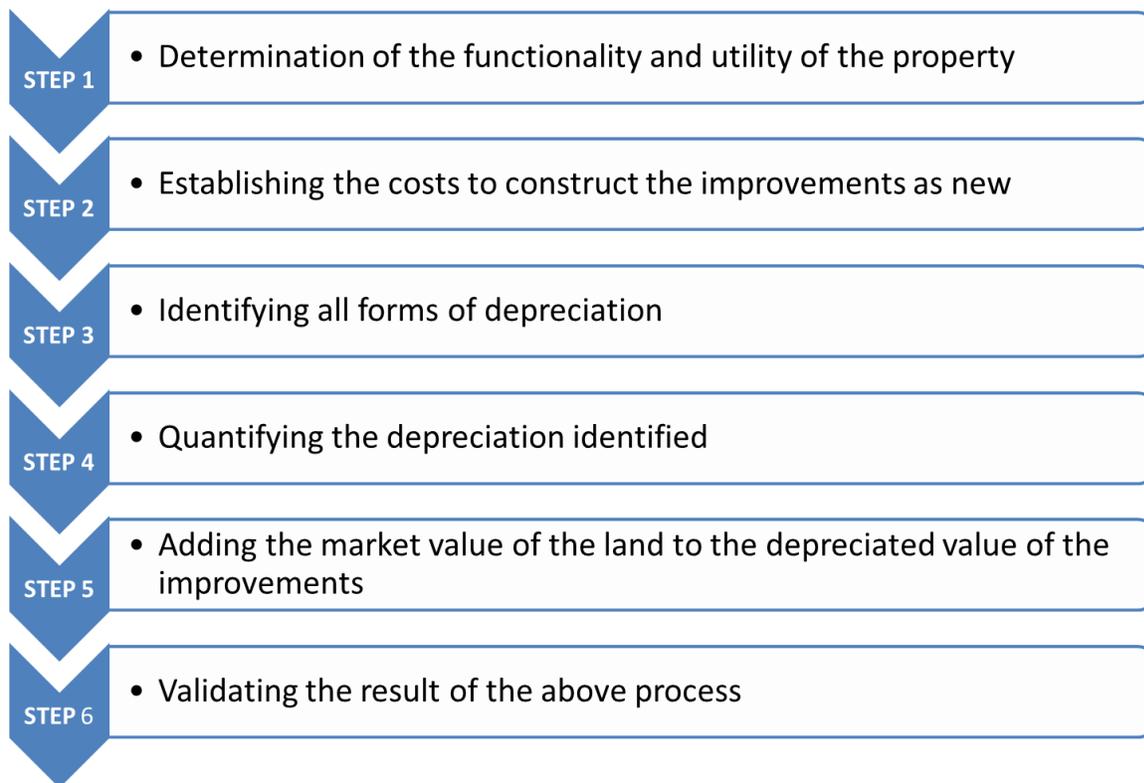
Once the assessor has completed the valuation, it is necessary to validate the results by carrying out a series of checks to ensure that all relevant parts of the property have been included in the valuation, that there has been no double-counting of any adjustments made for depreciation, that the resulting valuation has been compared with any market evidence that may be available in relation to value-added wood products manufacturing plants or similar properties, and that the final valuation is in line with the valuation of other similar properties in Ontario.

## Part 3 - The Valuation - Application

### 3.1 Summary of Cost Approach

As already indicated, the primary valuation approach to be used for the valuation of value-added wood products manufacturing plants is the cost approach.

Using the cost approach derives a value by estimating the cost to replace the functionality and utility of a property. In broad terms, this requires six main steps:



This Methodology Guide is designed to assist the assessor to navigate through the valuation approach and produce an accurate estimate of current value of value-added wood products manufacturing plants utilizing the recognized cost approach methodology.

### 3.2 Recommended Procedure

The Methodology Guide recommends a valuation process with the six main steps outlined above. Additional detail about each of those steps is set out below:

## **1. Property Evaluation**

- Evaluate the property's functionality (what it can do).
- Evaluate the utility of the property (the expected benefits to be derived).

## **2. Determine Reproduction Cost New**

- Establish the value of the subject property by using a cost manual (i.e., MPAC's Automated Cost System - ACS) to determine reproduction cost as new.

## **3. Identify Depreciation**

- Evaluate the physical state and condition of the property.
- Consider how the functionality and utility of the subject property compares to a modern and efficient property.

## **4. Quantify Depreciation**

- Apply a breakdown approach to depreciation whereby each separate element of depreciation is identified and applied, as follows:
  - Apply physical depreciation due to age from the typical depreciation tables found in the cost manual.
  - Make adjustments as required to age-related depreciation due to the actual state and condition of the property.
  - Apply functional obsolescence as required.
  - Apply external obsolescence as required.

## **5. Value the Land**

- Estimate the market value of the land and add it to the value of the improvements.

## **6. Validate the Results**

- Apply checks - age-life and market extraction (if market data available) - to ensure that there has been no double-counting of adjustments and the final valuation is consistent and accurate.

This Guide is designed to assist the assessor in the application of the cost approach to establish the current value assessment of value-added wood products manufacturing plants. It does not replace the assessor's judgment.

The chart on the following page summarizes and outlines the six main steps in the valuation approach.

## Outline of the Cost Approach Process



### 3.3 Definition of Terms

Each of the steps outlined in the chart above will be considered in detail in this Methodology Guide. Where appropriate, terms are defined as they are encountered in the text but, in addition, there is a Glossary of Terms in Appendix B.

### 3.4 Detailed Procedure

The following steps should be followed when valuing a value-added wood products manufacturing plant. The assessor should always bear in mind that it is the actual property that is being valued, even though consideration may be given to how the actual property may be replaced by a different type of property (in terms of size, layout, etc.) when considering valuation issues such as functional obsolescence.

#### 1. Property Evaluation

The first step in the process is to determine the type of property being valued and whether it falls within the property types, i.e., value-added wood products manufacturing plants, covered in this Methodology Guide. Once satisfied that it does, the assessor needs to collect the information required to establish the current value of the property.

Part 2 of this Methodology Guide outlined the nature of the information to be collected prior to the valuation being carried out. The notes below add more detail about this process.

##### *Review Assessment Records*

Typically, there is some historical information on file in the assessment records, or available from assessment databases. The assessor will need to check this information carefully and ensure it is accurate and up to date.

In particular, the assessor should check MPAC's applications, i.e., the Integrated Property System (IPS) and the Source of Uniform Records for Cost Evaluation (SOURCE).

##### *Information from the Municipality*

The municipality should have provided MPAC with plans, etc., but the assessor needs to check to ensure they are the latest plans, drawings, etc. The drawings required include the following:

- plot plan(s)

- floor plan(s) - including horizontal measurements
- elevations - including vertical measurements
- cross-sections of the buildings

Ideally, these drawings, plans, etc., should be in electronic (e.g., CAD) format. The assessor should also check with the municipality to see whether it holds any other relevant information about the property that may be useful in the valuation process.

### *Information from the Owner*

It is important to set up an appointment with the owner or operator to inspect the property and to discuss the operations that take place at the property. Part 2 of this Methodology Guide outlines the type of information that should be sought from the owner or operator of the property either before or during the inspection.

### *Review Municipal Plans*

Municipalities have zoning and planning information available for all properties, especially areas in transition where there are often special studies or Secondary Planning documents. This type of information will be helpful in confirming that use as a value-added wood products manufacturing plant is the highest and best use of the property and may assist in gaining a wider appreciation of value-significant features of the locality.

### *Internet*

Along with maps and photographic records, the Internet has general information on most properties. Some of this information may be out of date, but a search of the Internet can often provide useful information about the nature of the area and the market. Articles about value-added wood products manufacturing plants selling or being re-developed, information and statistics on value-added wood products manufacturing and related manufacturing sectors, and general economic information can all be found on the Internet.

### *Property Inspection*

The value of any large industrial property relates to its utility; how well/efficiently it serves as a base for the process for which it is used, i.e., in this case, a value-added wood products manufacturing plant. Understanding a property and its utility requires a property inspection to gain insights into the condition and utility of the property and the nature of the locality and surrounding properties.

Before inspecting the property, the following steps are recommended:

- Prepare a list of questions that need to be asked (see Part 2 of this Methodology Guide).
- Arrange with the owner/operator to see the interior of the plant.
- Check with the owner to see if there are any safety requirements for the tour (hard hat, special shoes, safety glasses, high-visibility vest, etc.).
- If possible, review the site plans, building plans, floor plans, elevations and cross-sections.
- Take a camera (ensure owner has provided permission for interior photos).
- Take a notebook, recording device or inspection sheet to note the nature, state and condition of the plant and any other properties inspected.
- If the plant requires measurement, take a measuring device.
- Let the owner know how long the inspection should take.

### *Inspecting the Property*

- Take notes about the location of the plant.
- Note the access and egress to the plant.
- Review the use and condition of the parking lot.
- Ask questions about how the plant functions.
- Ask questions about other value-added wood products manufacturing plants which may be used as benchmarks.
- Make notes of conversations as well as items seen during the inspection.
- Note the condition of the improvements (buildings, structures, etc.).
- Take photographs as required (with permission).

The inspection should establish all relevant details about the site improvements, their construction, condition, use, function and utility. Also, the property inspection provides an

opportunity to ensure that the record includes all the items that should be assessed, and that all items previously captured are still present in their stated form.

Details should be confirmed and notes made about the quality and type of construction materials and finishes used for the following:

- landscaping
- site preparation
- foundations
- framing
- walls
- floors
- ceiling structures
- roof coverings
- plumbing
- lighting/electrical
- heating, ventilation, air conditioning (HVAC)
- doors
- elevators
- stairs
- fire systems and sprinklers
- finishes
- paving
- yard improvements
- other assessable items

- availability of municipal services

The state and condition of these improvements should also be noted and comments made about whether a possible variance should be applied to the effective age of any improvement.

The assessor should take photographic records to supplement notes.

#### *Assembly and Verification of Data*

Once the property has been inspected, the assessor should use the observations to refine the data available and consider the application of the valuation process:

- Are there any valuation issues to be taken into account with respect to the subject property or its location?
- Are there any comparable properties that need to be considered?
- Is there any other new information to be considered?
- Is any additional research needed?

The assessor should now take steps to verify the data, to ensure that the records about the property are accurate, and that the data concerning any transactions relating to other comparable properties properly reflect market conditions.

#### *Check Record of Improvements against Inspection Notes*

The assessor needs to check to ensure existing records are up to date. Upgrades to building components such as roofing, lighting, and HVAC systems (those components with a shorter lifespan) often occur; small additions are also made. The building records need to be updated to reflect the current state and condition of the property.

#### *Evaluate Functionality and Utility*

Utility reflects the use or usefulness of a property. The amount of utility is a measure of the benefits likely to be generated in the foreseeable future. Functionality concerns what a property can do and how efficiently it can perform those tasks. The more efficient and functional a property is, the greater the benefits that can be generated, the higher the utility, and the higher the value. The assessor needs to have a clear understanding of both the functionality and the utility of the value-added wood products manufacturing plant to enable an accurate valuation to be prepared. Due to the specialized nature of the value-added wood

products manufacturing operation, the assessor will need to discuss both functionality and utility with the owner or operator of the plant.

### *Functionality*

Evaluating the functionality and utility of a property requires points of comparison. Some points are general in nature; for example, a value-added wood products manufacturing plant with a lot of excess space tends not to be as efficient in terms of operating costs when compared to a plant of a more appropriate size. Some points are specific to current operations; for example, a disjointed production flow. In both instances, the assessor has to understand the most appropriate replacements for the existing improvements and whether existing functionality and utility conditions affect the value of the property in comparison to a more efficient value-added wood products manufacturing plant.

Establishing how well a property fulfills its desired functions requires knowledge of both the property and the processes being carried out there. An inspection may provide visual clues about how well the property works. The assessor should take note of any unused areas, excess or insufficient space or heights, or any process that seems inefficient, disjointed or out of place. Such occurrences may indicate the presence of functional obsolescence. However, a more complete determination of functionality and utility requires input from the operator of the property.

### *Functionality Questions*

There are a number of questions that may help to build up a picture of the functionality of a value-added wood products manufacturing plant; these include:

- Are there any areas where the building layout or design makes the process difficult or inefficient?
- Are there any unused areas?
- Are there excess heights?
- Is the clear height sufficient?
- Is access to the site adequate?
- Is the site large enough/laid out for current operations?
- Is the process disjointed?

- Are the property services adequate?
- How well do the building services work?
- Are the improvements in good condition?
- Has the intended use of any of the improvements changed?
- Is the property working one, two or three shifts?
- How easy would it be to adapt the process to incorporate recent technological developments? (i.e., how flexible is the layout?)
- What is the cost of production compared to a modern, efficient value-added wood products manufacturing plant?
- What components of the plant meet modern standards?

This Methodology Guide is concerned with the valuation of value-added wood products manufacturing plants; the primary concern therefore is to assess how well the property meets the needs of a value-added wood products manufacturing operation. However, if the property could be used for other similar purposes, possibly a different type of value-added wood products manufacturing, consideration will need to be given to evaluating the functionality and utility of the property in relation to other possible uses.

#### *Evaluate Property Utility*

Utility is the ability of a property to satisfy a particular want, need or desire.

Functional utility is represented by the ability of a property or building to be useful and to perform the function for which it is intended, according to current market needs and standards; in other words, the efficiency of a building in terms of architectural style, design and layout.

Utility in the valuation process is addressed in the highest and best use analysis through consideration of the use of the property that produces the most profitable return.

#### *Highest and Best Use*

Determining the highest and best use is fundamental to establishing the current value of a property. It requires that the value determined be the highest amount that could be obtained

for the reasonable use of that property under the current zoning environment. The market value of a property is predicated on a determination of highest and best use as defined below:

*“The reasonably probable and legal use of vacant land or an improved property that is physically possible, appropriately supported, financially feasible, and that results in the highest value.”*

[The Appraisal of Real Estate, third Canadian edition, page 12.1]

This definition is further qualified as follows:

- Legal uses are those that qualify under existing government regulations – especially zoning by-laws.
- Uses that are physically possible on the subject site are uses that could be accommodated within the site configuration, location, size, or soil conditions.
- Appropriately supported uses restrict the potential options to uses that would be reasonably and probably considered by the market.
- Financial feasibility means the need for probable economic success of a potential use.
- The highest and best use must be the most profitable use for the entire property collectively – land, buildings, and other improvements.

The process of establishing highest and best use considers each of these points; eliminating uses that do not qualify under the various criteria and evaluating the feasibility and value of uses that meet the criteria.

A review of the state and condition of the improvements, the functionality of the property, and the expected utility allows for a more informed judgment on the highest and best use of the property.

In general, it is assumed that the highest and best use of a value-added wood products manufacturing plant is likely to be the existing use. However, the question of highest and best use should still be examined to confirm this assumption.

When considering an alternative highest and best use, it is important to remember the principle of consistent use; this means the existing improvements have to be valued according to how well they may serve that alternative use.

For the purposes of this Methodology Guide, it is assumed that the highest and best use of the property to be valued is as a value-added wood products manufacturing plant.

## **2. Determination of Cost New**

The application of the cost approach to determine the current or market value of a property is based on the concept that it is possible to establish what it would cost a notional purchaser to replace the property with another of equal utility. When a property is new, or has very little life remaining, it is relatively easy to rationalize the amount such a purchaser would pay. It is the value during the period in between those two extremes that present challenges; this is where the task of ascertaining replacement costs, and identifying and quantifying depreciation, is necessary to enable the determination of current value.

The cost approach derives a value by estimating the cost to replace the functionality and utility of a property. As a reminder, in broad terms, this requires six steps:

1. Determine the functionality and utility of the property (what the property can do and how well it does it).
2. Establish the costs as new to construct the improvements that can complete these functions.
3. Identify all forms of depreciation.
4. Quantify all forms of depreciation (the difference between the cost as new and the market value of the improvements, i.e., the amount the improvements would sell for as of the valuation date).
5. Add the market (i.e., current) value of the land to the depreciated value of the improvements.
6. Validate the results of the above process.

Given the means to establish the cost new, i.e., using MPAC's costing system (ACS), the cost approach can be applied to value value-added wood products manufacturing plants. This Methodology Guide is designed to assist the assessor to navigate through the valuation process and produce an accurate estimate of current value utilizing the recognized cost approach methodology.

### *Reproduction Cost New*

Having assembled all the data needed to complete the cost analysis, including an inspection of the property, the next step is to derive a reproduction cost new.

Reproduction cost is defined by the Appraisal Institute as follows:

*“The estimated cost to construct, as of the effective appraisal date, an exact duplicate or replica of the building being appraised, insofar as possible, using the same materials, construction standards, design, layout, and quality of workmanship, and embodying all the deficiencies, super-adequacies, and obsolescence of the subject improvements.”*

[The Appraisal of Real Estate, 14<sup>th</sup> edition, page 569]

The assessor should be aware that it is sometimes advocated that the cost approach should start by using the replacement cost rather than reproduction cost. However, there are risks of inconsistency and double-counting within the valuation if replacement cost is used as the starting point. It should always be remembered that it is the actual value-added wood products manufacturing plant which has to be valued, not a different property. That is why it is important to start the valuation processing by ascertaining the reproduction cost new of the actual plant.

Replacement cost is defined by the Appraisal Institute as follows:

*“The estimated cost to construct, as of the effective appraisal date, a substitute for the building being appraised using contemporary materials, standards, design, and layout.”*

[The Appraisal of Real Estate, 14<sup>th</sup> edition, page 570]

In general, the assessor should start the cost analysis with reproduction cost new, although the use of replacement cost may be used at a later point in the valuation when considering the impact of depreciation.

### *Developing Cost New*

After collecting the data, the assessor should evaluate the existing improvements and select the components from the information found in the ACS system that best reflects the existing materials and construction styles according to the quality and functionality of those improvements. Adjustments for replacement materials are discussed below.

Cost estimates of other structures and improvements such as yard improvements, fences, paving, lighting, etc. are then added.

Once the cost parameters are entered, the ACS system will provide a summary of reproduction costs new for the value-added wood products manufacturing plant. It is then a matter of determining any adjustments to reflect depreciation.

The ACS system produces cost estimates that reflect a “whole building”, i.e., foundations, floor structure, frame and span, exterior base walls and additives, roof finishes, interior finishes, building services (including electrical, plumbing, HVAC, fire protection, etc.) and other built-ins.

The assessor should be aware that ACS component costs include labour, material and equipment prevailing at the relevant valuation date; costs also reflect geographical variations within Ontario.

An example of the output from the ACS system is shown in Table 1.

**Table 1**

## Municipal Property Assessment Corporation

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PROPERTY DETAILS - STRUCTURE ASSEMBLY VALUE LIST											
Market Value Base Year : 2005						Valuation Method : ACS					
Building: PUMP HOUSE		Life Table: OR50		(Totals: Total RCN = 24,054		% Good = 20.00		Obsolescence Amt: 1,203 )			
Structure Element	Element Group	Assembly Description	Area/ Quantity	U/M	Net Rate	Add Fctr.	RCN	Asmb Eff Yr	% Obs.	% Good	Net Value
FOUNDATIONS	FOUNDATION WALL ON STRIP FOOTING - CONCRETE	WALL 4" DEPTH <=12" THICK	36.00	LF	131.84		4,746		5.00	20.00	902
FLOOR STRUCTURE	LOWEST CONCRETE FLOOR (ON FILL)	LIGHT <= 4" THICK	144.00	HSF	4.45		641		5.00	20.00	122
STR. FRAME & SPAN - 1ST FLOOR	LOAD BEARING - WOOD FRAME ROOF >10 <45 SLOPE (NOT INCLUDING ROOF FINISHES)	SPAN <=30'	144.00	HSF	4.06		585		5.00	20.00	111
EXTERIOR WALLS - BASE	BASE WALL - MASONRY	>8" THICK - SOLID BRICK	307.80	SF	42.29		13,017		5.00	20.00	2,473
EXTERIOR WALLS - BASE	BASE WALL - WINDOWS	WOOD FRAMED DOUBLE HUNG	34.20	SF	31.50		1,077		5.00	20.00	205
ROOF FINISHES	SLOPED ROOF (INCLUDING ALLOWANCE FOR AVERAGE ROOF SLOPE)	METAL - LIGHT 30 TO26 GA PREFINISHED	144.00	HSF	4.67		672		5.00	20.00	128
FLOORS WALLS & CEILINGS	CEILING - SUSPENDED ON FRAME	DRYWALL - PAINTED	144.00	HSF	2.60		374		5.00	20.00	71
FLOORS WALLS & CEILINGS	WALLS - APPLIED TO SURFACE	REGULAR PAINT	307.80	VSF	0.67		206		5.00	20.00	39
ELECTRICAL	LIGHTING - OPEN STRIP FLUORESCENT	AVERAGE >=.50 <1.00 WATTS/SQ FT	144.00	HSF	2.31		333		5.00	20.00	63
HEATING & COOLING	HEATING - ELECTRIC BASEBOARD OR RADIANT	AVERAGE	144.00	HSF	1.00		144		5.00	20.00	27
OVERHEADS	OVERHEAD EXPENSES	QUANTITY ADJ. FACTOR	21,795.00	\$	-0.11		-2,397		5.00	20.00	-456

### 3. Identification of Depreciation

Depreciation has been defined as:

*"The loss in utility and hence value from any cause."*

[Basics of Real Estate Appraising, Appraisal Institute of Canada, 1991, page 284]

Depreciation is the difference between costs new and the market value of the property improvements. There are three classes of depreciation to consider:

1. Physical Depreciation
2. Functional Obsolescence
3. External Obsolescence

Both physical and functional depreciation can be sub-divided into two types:

1. Curable (where it is cost-effective to fix).
2. Incurable (where it is not cost-effective, or impossible, to fix).

All elements of depreciation affect the value of a property.

Physical depreciation - deterioration due to age - is a relatively simple and straightforward concept and is therefore widely understood, but functional and external obsolescence are more complex. Various definitions of functional and external obsolescence exist, but the following are used by the Appraisal Institute:

*"**Functional obsolescence** is caused by a flaw in the structure, materials, or design of an improvement when the improvement is compared with the highest and best use and the most cost-effective functional design requirements at the time of the appraisal. A building that was functionally adequate at the time of construction can become inadequate or less appealing as design standards, mechanical systems, and construction materials evolve.*

*Functional obsolescence is attributable to defects within the property lines, in contrast to external obsolescence, which involves conditions outside the property lines and therefore outside the control of the owner and occupants. Functional obsolescence, which may be curable or incurable, can be caused by a deficiency - that is, some aspect of the subject property is below standard in respect to market norms. It can also be*

*caused by a super-adequacy - that is, some aspect of the subject property exceeds market norms.”*

[The Appraisal of Real Estate, 14<sup>th</sup> edition, page 623]

*“**External obsolescence** is a loss in value caused by negative externalities, i.e., factors outside a property. It is almost always incurable. External obsolescence can be temporary or permanent. For example, value loss due to an oversupplied market may be regained when the excess supply is absorbed and the market works its way back to equilibrium. In contrast, the value loss due to proximity to an environmental disaster may be permanent.*

*In the aftermath of the financial crisis of 2008, external obsolescence in oversupplied real estate markets was significant, but those losses in value were not expected to be permanent in areas where the economic base was sufficiently diverse to eventually recover. External obsolescence is sometimes called economic obsolescence because economic factors outside the control of property owners, like mortgage interest rates and changing employment levels, can have large effects on the value of real estate.*

*External obsolescence usually has a market-wide effect and influences a whole class of properties, rather than just a single property. However, external obsolescence may affect only one property when its cause is location, e.g., proximity to negative environmental factors or the absence of zoning and land use controls. In fact, the causes of external obsolescence can be broadly characterized as either market obsolescence or locational obsolescence. Most properties experience market obsolescence from time to time as a result of the natural expansion and contraction of the real estate market. In contrast, locational obsolescence is caused by proximity to some detrimental influence on value such as heavy traffic, a landfill, or other undesirable land use outside the property being appraised. For both market and locational obsolescence, the value-influencing factor is outside the property and outside the control of the property owner and occupant.”*

[The Appraisal of Real Estate, 14<sup>th</sup> edition, pages 632-633]

Depreciation can be quantified in a number of ways (see step 4 below), but in order to help with the quantification process, it is first important to identify all the forms of depreciation that are present at the value-added wood products manufacturing plant.

### *Identifying Depreciation due to Age*

All properties suffer physical decline as they age. The amount of depreciation applied depends on three factors:

1. The expected life assigned to the building or structure.
2. The quality of the construction.
3. Whether any variance to the effective age has been identified by the assessor.

### *Improvements - Life Expectancies*

The life of an improvement can be characterized in three different ways:

1. Economic life – the period where the utility of the improvement is positive, i.e., it contributes to the value of the operation. An improvement can have more than one economic life under different uses.
2. Useful life – the period of time over which the components of the improvement may reasonably be expected to perform the functions for which they are designed<sup>1</sup>.
3. Physical life – the period until an improvement deteriorates to the point where it becomes unusable.

Age-related depreciation is generally applied on the basis of the effective age of a structure<sup>2</sup>. A brand new value-added wood products manufacturing plant has very little depreciation (if any), whereas a value-added wood products manufacturing approaching the end of its economic life is likely to have a significant amount of depreciation.

The ACS system reflects physical depreciation from normal wear and tear by reference to useful life tables. However, where necessary, the assessor can override the age-related useful life table by using an effective age input. It should be noted that overriding the ACS age-related table can lead to difficulties and inconsistencies within the valuation, so it should be done with caution and only where it is clearly warranted.

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<sup>1</sup> The Appraisal of Real Estate – Third Canadian Edition, Sauder School of Business, page 19.6

<sup>2</sup> Effective age should relate to the state and condition of the improvements taking into account when the improvements were built and their remaining economic life; however, the average actual build date of the improvements (weighted by size or costs new) is often used as a proxy for effective age.

## Quality of Construction

There are typical life expectancies for all types of industrial improvements depending on their construction and use. For example, typical metal frame construction tends to have a 50 year life expectancy. In general, the more robust the improvements, the longer the life expectancy.

Most buildings found at a value-added wood products manufacturing plant would be assigned a typical expected useful life based on construction styles. However, there may be some more intensive or specialized uses at a particular value-added wood products manufacturing that tend to shorten the life of a property due to greater physical wear and tear.

## Variances in Effective Age

If additional depreciation is required to adequately capture the difference in value between cost new and current value, it can be accomplished by adjusting the effective age or adjusting the expected useful life. However, the assessor should note the concerns about making such adjustments stated previously.

A determination of effective age is completed by evaluation of the physical state and condition of the improvements. If the condition of the improvements is typical for the age of the structure, then no adjustments are required. If the improvements are worse than typical, then an age variance can be applied (assigning an older effective age increases the depreciation). If the improvements have recently been upgraded or renovated, then the effective age can be raised; this lowers the amount of age-related depreciation applied by the ACS cost system.

## Evaluating Physical State and Condition

During the inspection, items that were in poor repair should have been noted. Items in poor repair should be addressed as follows:

Does the item requiring repair or replacement change the remaining useful life of the property or that part of the property that is affected? The assessor should attempt to determine from the owner or operations personnel if there are any excess operating costs associated with the condition.

If repair or replacement is required in the immediate future, the assessor should request any information or studies completed on the estimated costs.

- If the condition of the improvement changes the effective age of the component, the physical depreciation of that component should be adjusted to reflect its change in value.
- If the repair or replacement is a matter of deferred maintenance, the assessor should determine if the condition changes the amount that a purchaser would pay for the property.

The assessor should make a note of the improvements/items requiring additional consideration.

If the improvement is in poor condition, has suffered from unusual environmental conditions (for example, flooding), or has been poorly maintained, then the effective age should be adjusted to indicate an older building; this will result in higher rates of depreciation.

#### *Deferred Maintenance and Cost to Cure*

In addition to general depreciation due to age, there may be specific elements in the value-added wood products manufacturing plant that require more detailed analysis: for example, the property, or part of it, may be in need of a new roof in order to continue operations.

Deferred maintenance occurs when the property has not been properly maintained and the item (e.g., a leaky roof) suffers from premature loss in value. Cost to cure issues arise when, in the normal life of the property, a particular item (e.g., the roof) has to be replaced.

In both instances, i.e., the need to repair or replace, the potential purchaser of the value-added wood products manufacturing plant would be out of pocket by the amount it would cost to fix the issue. In both instances, after the problem is fixed, the value of the property will increase. However, until the money is spent on remedial works, the property is affected by depreciation.

Clearly the typical purchaser would pay more for a value-added wood products manufacturing plant with a fully effective roof than a plant with a leaky one (all other factors being equal). If the replacement of the building component would be done by a purchaser as of the valuation date, then any value remaining in the component being replaced should be deducted from the property value. If the condition exists, but only calls for remedial action over time, then only a portion of the existing value should be deducted.

However, there is typically an additional element of depreciation involved as well: the difference in the cost of repair versus the cost to install the building component as if it were being constructed when new.

The amount of this depreciation is often difficult to quantify. Whereas ACS will be able to provide an estimate of how much it costs to build a roof as new, the cost to fix/rebuild an existing roof can be more challenging to estimate. For example, assume a value-added wood products manufacturing company does not want (or cannot afford) to stop normal production and, as a result, the roof work has to be undertaken at night during the time when a third shift would be in place. In such a case, all construction materials and equipment would have to be put away before production resumed in the morning. The cost of completing the repair work in this way would be much higher than building a new roof in a new value-added wood products manufacturing plant. Typically, the estimates for such cost to cure projects are not readily available, so an estimate has to be made.

Despite these limitations on calculating an accurate depreciation amount for cost to cure, it remains important to identify situations where such depreciation exists and to make some form of deduction from value. Such adjustments may best be done by increasing the effective age of the structure to increase the amount of physical deterioration applied.

Table 2 shows a simple example of the difference between the cost of a roof component at the time of constructing a new value-added wood products manufacturing plant and the cost to replace one in situ, i.e., the cost to cure to be deducted from the reproduction cost new.

**Table 2**

Item	Cost (as part of RCN – ACS)	Cost to Cure (separate cost)
Roof	\$150,000	\$200,000
Ancillary works	\$25,000	\$50,000
Total	\$175,000	\$250,000
Curable physical deterioration		\$250,000

Table 3 shows a more detailed example of excess costs and their impact on value.

**Table 3**

<b>Obsolescence</b>	<b>Annual Excess Costs</b>	<b>Costs of Correction</b>	<b>Capitalization of Costs @</b>	<b>Affect on Value</b>
			<b>6.4176</b>	
1. Heating	\$1,128,518	\$3,954,100	\$7,242,377	\$3,954,100
2. Security	\$500,698	n/a	\$3,213,279	\$3,213,279
3. Clear Heights	\$1,126,100	n/a	\$7,226,859	\$7,226,859
4. Material Flow	\$1,274,000	n/a	\$8,176,022	\$8,176,022
5. Roof Conditions	n/a	\$809,905		\$809,905
6. Paving Conditions	n/a	\$662,101		\$662,101
<b>Totals</b>	<b>\$4,029,316</b>	<b>\$5,426,106</b>		<b>\$24,042,267</b>

*Note: Assumes a discount rate of 10% and a life expectancy of 10 years.*

*Functional Obsolescence*

The two main questions in relation to functional obsolescence that need to be considered by the assessor are:

1. **Identification** - does it exist and, if so, what type of functional obsolescence is it?
2. **Quantification** - what method should be used and how should it be applied?

*Identifying Functional Obsolescence*

The existence of functional obsolescence can often be identified by addressing several questions:

1. Are there excess operating costs inherent in the operation of the existing improvements?
2. Are there any inefficiencies in the improvements - excess space, excess height, or disjointed layout/construction?
3. Could the existing improvement be replaced with a more modern, efficient substitute, and, if so, what would the modern replacement building consist of?
4. How would a potential vendor or purchaser view this property?

These questions should be discussed with the value-added wood products manufacturing plant operations or facility manager. The assessor should attempt to get a sense of the seriousness of the problems encountered (if any) in the operation of the property. It is also necessary to determine whether these problems relate to the real estate alone or a combination of real estate, machinery and equipment and/or other business factors.

A value-added wood products manufacturing plant that is inefficient or costs more to produce an item than its modern counterpart may be suffering from functional obsolescence and may have lost some value. One way to measure this impact is to establish the amount of the excess operating cost and convert it into a present value. For example, an older, inefficient HVAC system in a particular building may cost \$25,000 more per year to operate than a more modern system.

It is sometimes difficult for the assessor alone to make such a determination. Assistance is often required from the value-added wood products manufacturing plant owner or operator.

Typical examples of excess operating costs include:

- Excess costs of heating or other services.
- Excess costs of internal goods movement due to inefficient layout.
- Excess maintenance costs.
- Costs of carrying excess space.

By addressing these and similar questions, it becomes possible to identify the presence of functional obsolescence. Methods of quantifying this obsolescence are discussed in the next section of this Methodology Guide.

### *External Obsolescence*

As with functional obsolescence, the two main questions in relation to external obsolescence that need to be considered by the assessor are:

1. **Identification** - does it exist and, if so, what has given rise to the external obsolescence?
2. **Quantification** - what method should be used and how should it be applied?

## *Identifying External Obsolescence*

There are a number of factors that may produce external obsolescence including:

1. A change in market demand for the products or services. In such cases the value-added wood products manufacturing operation may have lost some ability to generate revenue and therefore the value of the plant may have gone down. For example, the supply of low-cost plywood from overseas has increased and/or the consumption of plywood for use in housing has dropped, causing an over-capacity situation in the industry.
2. A change in the attractiveness of the location. Commonly referred to as locational obsolescence, this decline in value is caused by a variety of factors that change the attractiveness, and therefore value, of a location. For example, the closure of an existing highway may adversely affect the value of properties in a particular locality.
3. A change in government restrictions or regulations. For example, a new regulation that means additional environmental remediation measures have to be taken at value-added wood products manufacturing plants may result in a requirement to spend money and a corresponding reduction in value.
4. Physical site restrictions. The demand for a service may be such that expansion is desired. However, due to zoning or physical restrictions, this may not be possible on the existing site. Anything from the unfulfilled need for more parking spaces to a desired building expansion may cause this form of external depreciation.
5. A decline in general economic conditions. A recession can cause a drastic and long-term fall in the demand for value-added wood products. This may result in creating oversupply situations for value-added wood products and a corresponding drop in demand and value for the properties used for producing such items.
6. Changes in the value of the Canadian dollar. Value-added wood products manufacturing plants which export most of their products can be affected by significant changes in the value of the dollar which may impact on the value of the business and, possibly, on the value of properties used by those businesses.
7. Changes in the availability of services. Municipal restrictions on waste disposal, the closing of a rail spur line, and other similar changes in services can cause a decline in value due to this type of external obsolescence factor.

In the case of more specialized properties such as value-added wood products manufacturing plants, it may be necessary to undertake a review of information obtained from the property owner and the industry which will help to:

- Determine past, current and expected production levels.
- Establish capacity utilization.
- Research the industry, establish the profitability of the industry.

More detailed factors to consider in this connection are shown in Part 2 of this Methodology Guide. Many of these factors will be included in MPAC's Market Valuation Report which forms part of MPAC's Level 2 Disclosure.

If it is necessary to seek this type of information, assistance from the property owner or operations manager is helpful. Other resources include:

- trade publications
- Statistics Canada data
- industry studies
- reports on similar properties

The objective is to determine whether the cost analysis should incorporate an external obsolescence allowance and/or whether a replacement cost based on a modern facility is warranted.

It follows that, in order to identify the presence of external obsolescence, the assessor needs to study:

- changes in product demand
- changes in the financial performance of companies in the industry
- changes in competition – locational factors

It is also important to gain some understanding of the reason for these changes, (e.g., general economic recession; development of a more efficient manufacturing process elsewhere; etc.) in order to understand the nature (extent and longevity) of the obsolescence condition.

The value-added wood products manufacturing industry is particularly susceptible to changes in consumer tastes which may have an impact on the value of these plants, particularly if they are not flexible enough to be able to change their operations to match changes in demand for their products.

To establish external obsolescence, the assessor has to be satisfied that the causes for any reductions in revenue and profits stem from factors outside the control of the property owner or operator, e.g., general economic recession, or increased competition. Poor business performance does not always imply obsolescence. There are a number of reasons why particular companies may experience reduced revenue and/or profit apart from the impact of external factors.

#### 4. Quantifying Depreciation

Depreciation in total is the reduction in value of the existing improvements in comparison with costs new. There are various aspects of depreciation:

*“Loss in value of an object, relative to its replacement cost, reproduction cost, or original cost, whatever the cause of the loss in value. Depreciation is sometimes subdivided into three types: physical deterioration (wear and tear), functional obsolescence (sub-optimal design in light of current technologies or tastes), and economic obsolescence (poor location or radically diminished demand for the product).”*

[Property Appraisal and Assessment Administration, IAAO, 1990, page 641]

There are a number of ways to quantify depreciation including:

- **Market extraction** - determining the typical global amount of depreciation from costs new based on the evidence of properties that have sold.
- **Age-life approach** - where total depreciation is estimated (usually on a straight line basis) by determining the current life of the property as a ratio of the expected total economic life.

Both these methods are based on the demonstrated sales values of similar properties. Knowing how long a property is expected to last (economic life), and its value at the end and other points of that life, enables the prediction of value from cost new to a point in its life.

These two methods are reasonably simplistic in approach and work well with groups of properties that have common characteristics under typical conditions. They rely on the

appropriate sales and life data being available. Examples of how they may be applied are shown in step 6 where they are used for checking the quantum of depreciation deducted rather than as a method of calculating the amount to be deducted.

As already indicated, there are very few, if any, sales of large value-added wood products manufacturing plants that might allow either of the above approaches to be used. For that reason, a different approach - the breakdown approach - should be used (see below).

### *Breakdown Approach*

The breakdown approach involves each component of depreciation being identified and quantified separately. The breakdown approach is the most comprehensive and detailed way to measure depreciation as it segregates total depreciation into the three individual parts, i.e., physical deterioration, functional obsolescence and economic obsolescence. It is also cumulative with each step building on the results of the previous step until all forms of depreciation have been considered. In this way the assessor can gain a better understanding of the impact of all forms of depreciation on the value-added wood products manufacturing plant that is being valued.

The steps in the breakdown approach are as follows:

- **Estimate Replacement Cost New** - adjust reproduction costs new for excess capital costs, over-building and excess space; this produces replacement cost new.
- **Estimate Physical Deterioration** - apply depreciation rates from ACS then, if appropriate, calculate the effects of any deferred maintenance and costs to cure to further revise the replacement cost new.
- **Estimate Functional Obsolescence** - calculate and apply functional obsolescence.
- **Estimate External Obsolescence** - estimate and apply external obsolescence.
- **Determine the Depreciated Value** - of buildings and other improvements.

As already indicated, the breakdown approach has the advantage of being able to look at, and quantify, the impact of each aspect of depreciation affecting the property. This allows for the quantification of depreciation in abnormal or non-typical situations.

Quantifying the various components of depreciation in the breakdown approach is explained below.

## *Replacement Cost Analysis*

### Replacing Construction Materials during Cost New Analysis

There are a number of techniques and materials that can be used to construct the type of large industrial buildings used in value-added wood products manufacturing plants. There may be a functional reason why one material was chosen over another for the existing property. For example, operations that run fork-lift trucks tend to be built with concrete block or concrete walls to a height of at least 6 feet. While metal siding is generally a less expensive building material, fork-lift trucks tend to put holes in those types of walls. In such instances, the more expensive concrete building material is there for a reason and would not be replaced by a less expensive option.

On the other hand, some properties may be over-built and would not be rebuilt as they stand. For example, a value-added wood products manufacturing plant may have once required extensive materials storage facilities on-site. A move to “just in time” operations may have rendered such storage facilities no longer necessary and therefore they may not add value to the property.

It should be noted that, although replacing existing construction materials might be considered in connection with replacement cost new, this approach should not be taken at the earlier stage of the valuation when considering reproduction cost new.

The following is a list of some of the issues that should be considered by the assessor when evaluating construction materials, techniques and costs.

### Layout of Buildings

A value-added wood products manufacturing operation that has evolved and expanded over time may have a tendency to have disjointed production flows. Evaluating the functionality of such a plant may involve recognizing any inefficiencies caused by the layout of the existing buildings. The assessor should consult the owner or operator of the value-added wood products manufacturing plant to obtain reliable information about this issue.

### Used and Unused Areas

During the property inspection, the assessor should have been able to identify any areas of buildings that are not being used. The assessor should have queried the reason why the space is unused with the owner or operator of the value-added wood products manufacturing plant and reached a conclusion whether or not the lack of use is likely to be permanent.

Another issue may be any excess height and the unused vertical space in a building. Before the existence of excess height can be determined, the assessor should address the question of why the structure was constructed to its current height and determine if that height or the “extra” area adds value to the property. It should be noted that the critical factor for most large specialized industrial properties is not the actual height of the building but the clear height, i.e., the distance from the floor to the bottom of the roof trusses. However, the assessor also needs to consider whether any unused space, height, land, etc., only relates to the way in which the current operator uses the property and whether another operator within the value-added wood products manufacturing industry might fully utilize the space available.

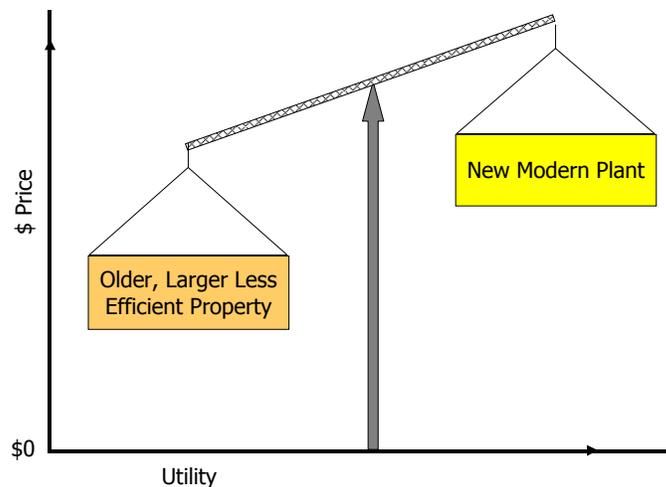
Determining whether there is excess land within the site may be more difficult, but it is usually possible to identify the potential for excess land. This may need to be reflected when the value of the land is being considered later.

### Modern Replacement Plant

Designing and costing a modern replacement value-added wood products manufacturing plant addresses the “buy existing or build new” issue facing a potential purchaser of the subject property. In other words, the decision whether to:

- Build a new value-added wood products manufacturing plant that satisfies all the functional needs and expectations, or
- Purchase an older existing value-added wood products manufacturing plant with less functionality and lower utility, but at a lower price.

Choice Facing Purchaser - Utility / Price Scale



A reproduction cost new determines the cost to replicate the existing improvements with a new value-added wood products manufacturing plant of similar functionality.

The “model replacement” plant approach may be used in situations where the existing improvements are significantly over-built in relation to current needs.

The model or "green field" approach starts by replicating all the functions and utility present in the existing property, while taking advantage of the advances and technological changes in the field to produce a fully functioning, modern, efficient value-added wood products manufacturing facility. The analysis should be considered on the basis of a realistic evaluation of the requirements and capabilities of the existing property, and what would be required to replace it. Constraints such as current location, site size and zoning by-laws should be taken into consideration.

If completed properly, the difference between the cost new of this modern facility and the cost new of the existing property represents the excess capital costs - or functional obsolescence - due to the overbuilt nature of the existing property.

By comparing the subject property to a modern facility, it becomes possible to identify and evaluate the following aspects of the existing property:

- functionality
- excess operating costs
- excess construction costs

A replacement model approach takes a significant amount of design expertise to provide realistic detail about the improvements sufficient to enable the completion of a cost analysis and to ensure that all the necessary functionality is present.

The assessor should take into account the views of the owner or operator of the value-added wood products manufacturing plant when considering whether or not the existing facility would be replaced by a significantly different design and, if so, where information about that type of facility (and the cost to build it) may be found.

#### Replacement of Building Components

In addition to the overall replacement concept, there will be situations when only part of the property would be replaced. Under this approach, it is possible to go through the value-added wood products manufacturing plant, component by component, and make evaluations as to

the utility of each element. In this instance, the deduction for depreciation due to super-adequacies would be the summation of the individual calculations.

For example, a value-added wood products manufacturing plant may have a warehouse that is only 50% used because the operation now uses “just in time” supplies so no longer needs as much storage space as it had when originally constructed. In such instances, the analysis of cost new would be the same as normal apart from the deletion of the old warehouse section and the addition of a warehouse that is 50% smaller (assuming that the “surplus” space in the existing property is permanent and there is no alternative use for it).

### Quantifying Depreciation Due to Age and Condition

As already indicated, the ACS system has built-in tables that account for the typical amount of depreciation due to age. Under typical conditions, each building component (office area, receiving area, processing area, storage area, etc.,) is assigned a depreciation rate (% Good) according to the effective build date and the life expectancy.

The assessor should refer to the ACS example (Table 1) to see how the depreciation rate (% Good) is used.

### Quantifying Functional Obsolescence

In broad terms, the quantification of incurable physical deterioration and incurable functional obsolescence can be found by deducting replacement cost new from reproduction cost new. However, it is helpful to consider the issues in more detail as set out below.

There are different methods used to quantify the various aspects of obsolescence. Difficulties in quantifying obsolescence arise where there is no established market place which can be used to form comparative judgments either in terms of income potential, market sales values or efficiency benchmarks. In these situations, the losses in value due to obsolescence can generally be identified, but the estimation of the extent of the impact on value is sometimes more difficult.

Another way to consider physical depreciation and functional obsolescence is to examine the excess operating costs that might be incurred from operating a sub-optimal value-added wood products manufacturing plant.

### Capitalization of Excess Operating Costs Analysis

A prudent purchaser will take into account all cash outlays (expenses) when considering the price of a property. If the property creates inefficiencies or increased production costs due to

its layout or building services, then the purchaser will factor these costs into a purchase decision.

Excess operating costs are those costs that arise as a result of the inefficiencies inherent in the real estate used by the existing value-added wood products manufacturing operation in comparison to a more efficient operation. They negatively impact the value and can be measured by capitalizing the amount of excess costs. Excess operating costs will affect value even after the replacement model approach is considered.

For example, an office building at a value-added wood products manufacturing plant may have an old HVAC system that results in an additional \$25,000 per annum to the operating cost in comparison with a more efficient, modern system. This extra cost makes the subject property less attractive and therefore less valuable than an office building with an efficient system. This additional annual cost can be capitalized and the capital sum deducted as part of the functional obsolescence calculation.

There is a risk of confusion when using replacement costs and it is important that the valuation approach is consistent. If a modern replacement value-added wood products manufacturing plant is being considered for the purposes of calculating the amount of depreciation impacting the existing plant, the replacement office building will be assumed to have a modern HVAC system. However, that does not alter the fact that the existing office building at the value-added wood products manufacturing plant being valued has a less efficient HVAC system and the excess operating costs associated with the HVAC system at the existing plant will still therefore need to be deducted.

#### What Constitutes Excess Operating Costs?

Any excess operating costs or inefficiencies attributable to the real estate (improvements or site) should be considered as a form of depreciation. Costs that relate to the business (labour, management, machinery, etc.), while they may have long-term impacts on the economic viability of the property, should not be considered as part of functional obsolescence in the property valuation process.

Typically, the following factors give rise to excess operating costs:

- Inefficient heating, air conditioning and/or ventilation systems.
- Poor property design or layout causing excess materials handling costs, including extra costs for personnel and equipment.

- Poor property design and/or excess space causing extra maintenance and other operating costs.

### Capitalizing Excess Operating Costs

To complete the analysis of the impact of excess operating costs requires knowledge of three elements:

1. The remaining economic life of the property, i.e., how long these excess costs are going to continue to be incurred.
2. An appropriate capitalization rate (generally the cost of funds for that industry).
3. The effective corporate tax rate and whether the property is expected to make profits.

The remaining economic life of the property impacts on how long these excess operating costs are expected to last. The capitalization rate converts the annual cost into a present value and the annual costs are reduced by the effective tax rate because these extra costs reduce profit and, as a result, the company will pay less tax.

There are several ways to rationalize a capitalization rate. Some inference can be drawn from the capitalization rates found in sales transactions in the market for other types of investment such as long-term interest rates for various types of financial instruments; however, a more rational approach is to develop the cost of funds for a typical purchaser (see example below).

### Impact of Excess Operating Costs

When studies done during the depreciation identification stage result in confirmation of excess operating costs, their impact is estimated by capitalizing the future costs into a present value. For example, a value-added wood products manufacturing plant is overbuilt and, as a result, it has two extra employees to perform maintenance work with a total annual cost of \$150,000 per year. The owner of a new value-added wood products manufacturing plant does not have this cost. Noting that the economic life of the value-added wood products manufacturing plant is expected to last another 5 years, and that the current corporate tax rate is 25%, the impact on value of the excess operating costs at \$150,000 per annum may be calculated as shown in Table 4 below:

**Table 4**

<b>Element</b>	<b>Annual Cost</b>	<b>Tax adjustment</b>	<b>Period (years)</b>	<b>Factor at 8%</b>	<b>Functional obsolescence</b>
Additional cost relating to excess area	\$150,000	-25%	5	3.9927	\$449,180
Rounded					\$449,200

*Note: Rates are for illustrative purposes only.*

To explain how the above table works, it has been determined that there are excess operating costs as a result of additional employees related to the value-added wood products manufacturing plant which amount to \$150,000 in extra expenses per annum. What needs to be determined is what the discount to the overall value this additional expense would have, since the facility was measured on the cost method and we cannot simply deduct it from an income stream.

If the resulting excess costs are considered to be an income stream, it would be necessary to determine the after-tax cost to the company for hiring those additional workers. If the pre-tax expense is \$150,000, and the corporate tax rate (which varies by jurisdiction and company type) is 25%, then the after-tax cost to the company would be  $(1-.25)*150,000 = \$112,500$ . This is, effectively, the annual amount which an owner would have to pay to maintain an older, inefficient facility in comparison with a more modern facility.

It is then necessary to consider what discount a potential purchaser looking to buy the facility would attribute to this additional expense. A purchaser would effectively reduce the purchase price by the present value of the future outflows of cash; it can be calculated like an annuity. In calculating the present value, two items have to be considered along with the cash flow amount; the life of the asset (how many periods to assume the payment needs to be made for) and the discount rate. The economic life of the facility/asset has been determined to be 5 years, so it is necessary to expect a purchaser to have to pay out 5 additional expense payments. The discount rate has been reviewed by analysis of interest rates, bond rates and sales of similar assets and has been set at 8%.

There are a number of places to find the factor which is used to multiply the cash flow payment in order to determine the present value. This includes present value tables, excel functions and/or scientific calculators. When the present value tables using 5 years and 8% discount rate is used, a factor of 3.9927 is determined. This factor is multiplied by \$112,500 to find that the present value of 5 years of expected cash outflows would be \$449,180 (rounded).

It will be seen from Table 4 that the impact on the current value as a result of excessive building area and two extra employees at \$150,000 (salary and benefits) has been taken to be \$449,200.

As a dollar amount deduction, it becomes important at what point in the process this functional obsolescence depreciation is applied. When a potential purchaser compares two properties with similar functionality, one with excess operating costs and one without, the impact of \$449,200 comes after the physical deterioration and replacement issues have been considered, but before any external obsolescence impacts which are beyond the control of the property owner, and which may or may not change in the future. Therefore, it is at that stage in the valuation that an adjustment needs to be made by the assessor for this factor.

#### Functional Obsolescence when no Excess Cost Information is Available

As is often the case, the detailed cost information needed to calculate the impact of functional obsolescence may not be readily available. In these situations, the functional obsolescence should be recognized by the assessor and a judgment made as to the percentage impact it is likely to have on the purchase price of the property. This type of deduction can be applied as a percentage deduction on a component by component basis, or by a property-wide deduction.

#### Quantifying External Obsolescence

*“External obsolescence is a loss in value caused by factors outside the property. It is often incurable. External obsolescence can either be temporary (e.g., an oversupplied market) or permanent (e.g., proximity to an environmental disaster). External factors frequently affect both the land and building components of a property’s value. External obsolescence usually carries a market-wide effect and influences a whole class of properties, rather than just a single property. External obsolescence may only affect the subject property when its cause is location - e.g., proximity to negative environmental factors or the absence of zoning and land use controls.”*

[The Appraisal of Real Estate, 12<sup>th</sup> edition, Appraisal Institute, page 412]

The key issues producing external obsolescence are:

- Significant change in demand for product.
- Plant not working to capacity.
- Costs of production no longer competitive.

To understand external obsolescence, the assessor needs to understand why these things have happened and if they are happening to other producers. It is important to consider whether the external conditions affecting the property would normally translate into a physical change in the property (e.g., size, configuration, etc.). Alternatively, if property changes do not address the issue, what is the loss in value as a result of this type of obsolescence?

As with the application of the other forms of depreciation, external obsolescence is usually expressed as a percentage of cost new and deducted from the replacement cost value less physical and functional obsolescence.

#### Methods of Quantifying External Obsolescence

Studying changes in factors like capacity usage ratios and gross margins can assist in quantifying this type of obsolescence, but external obsolescence tends to be industry and property specific in nature. Establishing market (i.e., current) value is best achieved by the assessor assuming the role of a potential purchaser, i.e., a “knowledgeable” purchaser. For properties with a specific highest and best use such as value-added wood products manufacturing plants, this study will involve research into the industry and recent changes in that industry, a view to the future of that industry, and specific knowledge about the location and other “local” factors affecting the specific property.

Part 2 of this Methodology Guide contains more detailed information about the factors to consider in connection with ascertaining whether there is external obsolescence and, if so, how it may be quantified. It should be noted that MPAC produce Market Valuation Reports for each reassessment as part of its Level 2 Disclosure process; these reports will assist the assessor in reaching a conclusion about whether or not an adjustment needs to be made for external obsolescence and, if so, what the quantum of that adjustment should be.

Where the presence of external obsolescence has been identified, the impact can be quantified using the following steps:

1. Complete a detailed study of the industry - in this case, the value-added wood products manufacturing industry - and the economic factors that are affecting it and establish the degree (or range) of the changes taking place in the industry.
2. With the assistance of the owner or operator, analyze the performance of the value-added wood products manufacturing plant being valued (i.e., units produced, profits or losses, cost per unit, etc.) and compare it to the industry standards. This can identify whether there are more issues concerning the subject property (e.g., operating cost issues, locational issues, etc.) than at other similar value-added wood products manufacturing plants.

The degree of value loss should reflect the magnitude of the changes in the property. Quantifying external obsolescence in respect of the real estate is sometimes challenging because the conditions invariably also impact on the business value of the operation.

The three traditional methods of quantifying external obsolescence are:

1. Establish total depreciation using market-extraction or other approaches to value then use a “residual” approach to determine how much obsolescence remains after quantification of the other forms of depreciation.
2. By considering stock or other financial measures, determine the magnitude of the loss for the business due to external obsolescence, then “translate” the finding to apply to the real estate component.
3. Find comparative value data for similar properties not affected by the obsolescence and determine the differences in value. This could also be an analysis of “paired sales” data where a property was sold before and after the obsolescence condition, or paired income data where lease rates have changed before and after the obsolescence condition. Where valuation dates are in the past, such “pairing” of data could be forward or backward looking.

More sophisticated approaches may involve a “utilization analysis,” a “return on capital analysis,” an “equity to book ratio analysis,” and/or a “gross margin analysis”; however, these approaches usually require specialist expertise and the assessor may not be expected to undertake these forms of analysis without expert assistance.

An attempt should be made to use one or more methods to quantify the obsolescence. If, because of the lack of comparable sales/value data, this is not possible, the assessor should make a judgment and attempt to support the rationalization. The important point is that the

presence of external obsolescence, assuming it exists, has been properly identified and that a reasonable allowance needs to be made for this factor.

The appropriate adjustment for external obsolescence in respect of value-added wood products manufacturing plants, along with an explanation of the rationale for the guidance, will be contained in the Market Valuation Report prepared by MPAC for the value-added wood products manufacturing industry as part of its Level 2 Disclosure process.

An example of the adjustment that might be made for external obsolescence, and the reasons for it, is shown in Box 1 below. The figures used are illustrative only and do not relate to any particular industry.

**Box 1**

To determine if economic obsolescence is present, the assessor should review the economic indices or ratios of the subject property and the industry in which it competes as of the effective date of value.

The review should involve a comparison of the economic indices and ratios as of the effective date against those realized during a period when the subject property and the industry in which it competes were performing as intended.

For publicly traded companies, the economic indices and ratios realized in the past ten years are readily available for review. The only way to obtain economic information that is applicable to the subject property is via the owner of the subject property.

Example

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<b>Year</b>	<b>Economic Ratio</b>
<b>2006</b>	24
<b>2007</b>	22
<b>2008</b>	20
<b>2009</b>	20

2010 23

2011 19

2012 18

2013 15

2014 17

2015 17

---

The observations from the data contained in the table are as follows:

- The peak ratio in the past 10 years is 24.
- The mean ratio of the past 10 years is 19.5.
- The mean ratio of the best three years is 23.
- The ratio as of the effective date (i.e., January 1, 2016) is 17.

The assessor must compare the ratio realized as of the effective date (i.e., 17) to the ratio(s) realized when the industry or subject property was performing as intended.

If the assessor concludes that the mean ratio of the best three years (i.e., 23) reflects an era when the industry or subject property was performing as intended the allotment for economic obsolescence would be:

$$EO = \frac{\text{3 Year Mean} - \text{Ratio as of Effective Date}}$$

3 Year Mean

$$EO = \frac{23 - 17}{23}$$

23

$$EO = \frac{6}{23}$$

23

$$EO = 0.26 \text{ or } 26 \text{ percent}$$

The assessor should make best efforts to analyze many economic indices and ratios to obtain multiple indicators of economic obsolescence. Each of the indicators should be considered by the assessor before reaching a conclusion as to what the appropriate allotment for economic obsolescence should be.

### Judgment

In some instances, obsolescence is easily recognized, but is difficult to quantify. Given a thorough understanding of the property, the nature and condition of its business, the nature and condition of the industry, sometimes the only available method of quantifying the obsolescence is through making a judgment. This judgment should be made with respect to current competitive standards and/or typical operating conditions for that type of property.

However, the determination of obsolescence should be based on facts and as many observations from the market as possible.

Once all forms of depreciation have been identified, quantified and deducted from reproduction cost new, the end result is the current value of the improvements determined through the use of the cost approach.

Adding in the net values of other improvements such as vehicle parking and the value of the land (see step 5 below) produces an estimate of value using the cost approach.

Table 5 provides an example of a typical ACS cost approach valuation summary (including the land value).

Table 5

## Municipal Property Assessment Corporation

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Roll Number: 37-39-020-240-02000		PROPERTY DETAILS - PROPERTY VALUATION			
Market Value Base Year: 2008		Selected Valuation Method: ACS		Average Age:	
PROPERTY VALUE SUMMARY		VALUATION of BUILDINGS		TOTAL LAND VALUE	
Total Bldg. Net Value:	\$17,992,604	Total Gross Floor Area (SF):	1,473,825	Calculated Site Area: 35,760 A	
Total Yardwork Net Value:	\$391,715	Total Int. Finished Area (SF):	159,013	Parcel #	Type
Total Land Value:	\$1,080,345	Total Bldg. RCN:	\$98,931,794	1	Industrial
Property Total Value:	\$19,464,664	Functional Obsolescence:	\$38,895,225	Area	Value
Industrial MAF (Factor):	.00000000	Life Table Depreciation:	\$27,322,743	35,760 A	\$1,080,345
Commercial MAF (Factor):		Bldg. Net Value:	\$32,713,826	Total Land	Value:
MAF Adjustment:	\$0	Economic Obsol. Percent:	45		
Property Current Value:	\$19,464,664	Economic Obsolescence:	\$14,721,222		
Property Current Val. Rounded:	\$19,464,000	Total Bldg. Net Value:	\$17,992,604		
Property Value Override:		Total Bldg. Obsol. Percent:	54		
Total Prop. Net Rate / SF GFA:	\$13.21	Bldg. RCN / SF GFA:	\$67.13		
		Bldg. Net Rate / SF GFA:	\$12.21		
APPORTIONMENTS		VALUATION of YARDWORK		EXCESS LAND	
C T \$192,880	L T \$19,271,120	Total Yardwork RCN:	\$1,319,417.00	Land to Bldg. Ratio:	2.50
		Total YW Obsol.:	\$659,712.00	Site Required:	
		Life Table Depreciation:	\$267,990	Excess Land:	
		Total Yardwork Net Value:	\$391,715	Excess Land Override:	
				Excess Land Value:	

### 5. Value the Land

At this stage of the valuation, the value of the land on which the value-added wood products manufacturing plant has been developed needs to be considered. Land is valued using the market sales comparison process.

It is recognized that there may be very few sales of land to be used for value-added wood products manufacturing plants in the immediate locality of the property to be valued. For this reason, the assessor may need to look across a wider geographical area and/or look for sales of sites to be used for other large manufacturing plants.

#### *Land Sales Analysis Process*

The assessor should collect data on all land sales within the relevant time period in each region, tabulated by property type and zoning. Sales data collected includes:

- property address and legal description
- size of the lot
- infringements (wetlands, etc.)
- type of services to the site

- sales price
- date of transfer
- instrument number
- name and address of vendor and purchaser
- interest(s) transferred
- financing conditions
- zoning information

Sales data should also include improved properties that were bought and subsequently demolished in favour of a new development.

It is necessary to inspect the properties to determine if the sale was of a vacant parcel. Also, the nature of any new development on properties that have been re-developed should be noted.

#### *Land Sales Analysis*

More than any other factor, the type and quality of information gathered governs the quality of the final analysis.

Sales data on properties most similar to the subject property in terms of size, zoning, location and time of sale will have the most relevance to the valuation of land relating to the subject property.

Land sales should be verified with the vendor and purchaser to ensure that they are arms-length, open market transactions and that the cash equivalent value is discerned. Ideally, these sales should have taken place as close as possible to the date of valuation. Once comparable sales data has been obtained, land values should be established on the basis of a price per unit of site area.

#### *Issues in the Valuation of Land*

Some issues particular to valuation of land may arise as indicated below.

### Sales Search Parameters – Location

Location is usually an important factor for value-added wood products manufacturing plants and is likely to reflect needs in terms of sources of supply (e.g., materials, labour, etc.), transport links, and customer base.

### Principle of Consistent Use

The valuation of land is guided by the principle of consistent use, i.e., building values should be complementary and in accordance with the underlying premise used to value the land.

### Sales Search Parameters

When searching for comparable land sales, the assessor should set up search criteria as follows:

1. Properties with the same or similar zoning. When reviewing zoning for large industrial properties such as value-added wood products manufacturing plants, the assessor should look to the uses allowed to ensure comparability.
2. Properties of similar size. If there is an insufficient number of sales for properties of similar size, the assessor should attempt to cover a range of property sizes - some larger and some smaller - so that the value of the subject site can be interpolated from the data.
3. Land within the same locality. The assessor should look first to sales of sites in close proximity to the subject. It may be necessary to expand the search area if an insufficient number of sales are found.
4. Time of sale. Land values change over time, but given enough sales, or some paired sales (i.e., the same property selling more than once), it is possible to determine the change in land value over time.

### Time of Sale and Size of Site

It is generally easier to adjust the sale price of land for time of sale and size of site as opposed to location and zoning. However, if an industrial operation such as a value-added wood products manufacturing plant requires a site of substantial size, it is probably of greater assistance to consider similarly zoned and similarly sized sites located in a larger geographic area, rather than smaller sites located in the immediate vicinity.

### Level of Services

The more services there are to a site, the higher its value, all other factors being equal. Sometimes, land sales reflect unserviced land prices (e.g., farmland, bush, etc.). It is challenging to establish the value of a serviced parcel when considering unserviced prices. However, by combining the cost of servicing (sometimes available from published municipal studies) with the unserviced price (plus time adjustment, plus developer's profit), it is possible to arrive at reasonable land value conclusions.

### Land Value - Conclusion

The assessor will need to make judgements about the value of the land which has been developed for use as a value-added wood products manufacturing plant based on whatever sales there may have been for broadly similar use.

Inevitably, the more specialized the use, the greater care has to be taken in the collection of data and the valuation of land.

### Finalize Current Value

The final stage in this part of the process is to add the value of the land to the depreciated value of the improvements determined at step 4 to arrive at the overall current value of the value-added wood products manufacturing plant as of the relevant valuation date.

## **6. Validate the Results**

### *Checking the Results of the Cost Analysis*

The final step in the cost approach is to review all the previous steps and ensure that the approach taken is justifiable, consistent and accurate.

In particular, the results of the breakdown approach to depreciation need to be checked for two issues:

1. That the value derived relates to the expected value of the property if it were to sell on the valuation date.
2. That the depreciation applied does not "double-count" the impact on value and, as a result, overstate the overall depreciation.

There are a number of steps that can be undertaken to confirm that the estimate of value completed by the cost approach is a "market" (i.e., current) value.

1. Complete an estimate of value using a market sales comparison approach.
2. Complete an estimate of value using an income approach.
3. Complete an age-life study.
4. Complete a market extraction depreciation study.
5. Where sales and other information is limited, check the value against the available sales information.

All these approaches require at least some information on real estate transactions (sales, rents, etc.). In markets such as large value-added wood products manufacturing plants, the lack of such information makes this checking process challenging.

The assessor should look carefully to see if there are any transactions that can be found which may be of assistance in applying these validations.

The most straightforward forms of depreciation analysis that can be used to check the overall level of depreciation applied to derive the value of the improvements at value-added wood products manufacturing plants are the “age-life approach” and the “market extraction method.”

#### *Age-Life Approach*

This approach seeks to establish the typical remaining value of the property at the end of its economic life (if any). For example, if a property sold for 5% of its value at the end of its 50 year economic life, then the total depreciation at the end of its life would be 95% and the depreciation to be applied to a 10 year old structure would be:

$$95\% \times 10 / 50 = 19.0\% \text{ depreciation}$$

The *Appraisal of Real Estate* (Third Canadian Edition) suggests that either reproduction costs or replacement cost could be used with the proviso that the basis for analysis should be internally consistent throughout the valuation.

The accuracy of the age-life methods rests on four conditions:

1. That the expected total economic life of the property can be established.
2. That the effective age and the expected remaining life of the property can be determined.

3. That a “straight-line” depreciation rate best reflects the depreciation occurring at the property.
4. That some further accommodations be made when the property is suffering from abnormal conditions.

Several issues arise in the application of the age-life approach:

- The calculation of expected life can be completed on the basis of chronological age or effective age, but not both. Effective age is a more refined measure, but it requires that the assessor know all the effective ages of the properties studied to create a life expectancy benchmark.
- The simple ratio adopted by the age-life approach describes a straight-line depreciation curve which is not a very sophisticated application of depreciation.
- The age-life method does not do well in predicting depreciation during abnormal economic times. The prediction of overall depreciation would be the same by using this method whether there was a recession or not.
- The age-life approach does best where properties have very similar functionality and comparable size, the effective ages are known, and there are no external obsolescence considerations.

The process requires some adjustment if the conditions are abnormal, or if the property itself is suffering from abnormal depreciation impacts.

The point of the analysis here is to determine whether the depreciation applied in total as a result of the breakdown analysis agrees with the factor arising from the age-life analysis. If there is a large discrepancy, then some further analysis of depreciation should be considered.

A simple example of how the age-life method may be used is shown in Table 6 below:

**Table 6**

Line Number	Subject Property Details	Formula	Amounts
1	Total economic life of improvements		55 years

2	Effective age of improvements		20 years
3	Age-life ratio	Line 2/Line 1	36%
4	Cost new of improvements		\$5,400,000
5	Depreciation amount	Line 4 x Line 3	\$1,944,000
6	Depreciated value of improvements	Line 4 – Line 5	\$3,456,000

In this example, the depreciated value of the improvements resulting from the application of the breakdown method applied at step 4 should be compared with the figure of \$3,456,000 derived from the age-life approach to see if it is broadly similar. If it is not, the assessor will need to review the calculation of depreciation to see if it contains any errors.

#### *Market Extraction Method*

An alternative approach to the calculation of overall depreciation is the market extraction method. Like the age-life approach, the method does not differentiate between the various types of depreciation, but uses available market sales data to establish the difference between costs new and market value.

The basis of market extraction is a study of the overall depreciation for a property type as set by the market. Knowing the value of a property as new, and the value and the age of the property when it sells, provides an indication of the overall depreciation.

The process requires sales of similar properties and establishes the improvement value at sale by subtracting the land value from the sale price. The difference between the cost new of the improvements (either replacement or reproduction) and the sale price is the total amount of depreciation attributable to improvements. If the sales take place at different dates, then the typical global amount of depreciation per year can be calculated and applied to the subject.

A simple example of how the market extraction analysis works is shown in Table 7 below.

Table 7

	Sale 1	Sale 2	Sale 3
Sale price	\$1,900,000	\$2,370,000	\$1,880,000
Less land value	-\$1,234,000	-\$1,409,000	-\$934,000
Market value of improvements	666,000	961,000	946,000
Cost (new) of improvements	\$1,340,000	\$1,658,000	\$1,145,000
Total depreciation (\$)	\$674,000	\$697,000	\$199,000
Total depreciation (%)	50.3%	42.0%	17.4%
Age (years)	33	27	12
Depreciation per year	1.52%	1.55%	1.45%

From this study, the market extraction method concludes that the total amount of depreciation should be 1.51% per year. Given a 10 year old building at a value-added wood products manufacturing plant, the total depreciation calculated from the market extraction method should be 15.1%.

By combining a number of such sales information for similar properties it becomes possible to build up a picture of the expected depreciation at a given age.

As a general approach, the market extraction method suffers the same kind of benchmarking issues as the age-life approach. With enough sales, it may be possible to develop overall depreciation curves for various sizes and types of large industrial properties. But the application works best when comparable sales data of similar properties is available, and the results can be adjusted according to differences in the properties.

As already indicated, there may not be sufficient evidence of transactions concerning value-added wood products manufacturing plants that will enable the assessor to use this method. However, whatever evidence is available should be examined carefully to see whether this type of analysis can be undertaken.

### *Sales Benchmarks*

Another way to check a cost approach result is to find some sales of like properties and determine if the sales results of these properties show the same kind of results as the cost analysis on the subject, e.g., a similar \$ per square foot results. This is different from a “full-blown” market sales comparison analysis where the sales values are adjusted to produce a value conclusion for the subject.

This approach may be used where there is limited sales data or where the comparability between properties requires large adjustments. It is not designed to provide a valuation answer, but rather provide a point of comparison to allow the assessor to determine the cost approach result for a value-added wood products manufacturing plant is in line with the market evidence for other similar large industrial properties.

### *Comparison with other Value-Added Wood Products Manufacturing Plants*

Having completed the valuation and carried out the validation checks outlined above, the assessor should compare the result with the current values of other value-added wood products manufacturing plants within Ontario.

If the result of the valuation process for the particular value-added wood products manufacturing plant being valued appears to be out of line with the current values of other similar value-added wood products manufacturing plants, the assessor should investigate the differences to see whether they indicate that an error may have been made at any of the earlier steps in the valuation.

Ideally, the outcome of the validation and comparison checks will show that the current value of the subject value-added wood products manufacturing plant derived from the cost approach is correct.

For a simple example of what the completed valuation may look like, along with a reminder of the key steps in the valuation process, see Table 8 below.

Table 8

Reproduction cost new	\$1,400,000
Deduct excess capital costs (cost of overbuilt areas)	-\$110,000
Replacement cost new	\$1,290,000
Deduct cost-to-cure deferred maintenance	\$30,000
Sub-total	\$1,260,000
Deduct physical depreciation - 30%	-\$378,000
Replacement cost new less depreciation (RCNLD)	\$882,000
Deduct additional functional obsolescence	-\$72,000
Sub-total	\$810,000
Deduct external obsolescence - 10%	-\$81,000
Depreciated value of improvements	\$729,000
Add land value	\$486,000
Market value estimate	\$1,215,000

## Appendices

### Appendix A - List of Properties Covered by this Methodology Guide

Company Name	Location Address 1	Location City	Roll Number	Total Floor Area	Closed/Idle
Weyerhaeuser Company Limited	1000 Jones Rd	Kenora	6016-140-004-11302	490,009	
Panolam Industries Ltd.	61 Domtar Rd	Huntsville	4442-040-019-09300	423,686	
Danzer	402725 Grey Road 4	Durham	4205-280-003-04600	408,589	
Temple Pembroke Inc	777 Fibreboard Dr	Pembroke	4766-062-040-00400	387,735	
Ainsworth Engineered Canada Lp	Nighswander Rd	Barwick	5924-020-001-02700	349,323	
Gp North Woods Lp	327022 Hwy 11 N	Englehart	5452-000-001-01300	341,038	
Levesque Plywood Limited	201 Edward Street	Hearst	5676-010-003-18800	291,497	
Rtk Wp Canada Ulc	Highway 101	Province of Ontario	5799-162-000-00600	291,292	
Flakeboard (Ssm) Company	657 Base Line	Sault Ste. Marie	5761-060-001-05500	290,347	
<i>1560177 Ontario Inc</i>	<i>79 Y Rd</i>	<i>Bancroft</i>	<i>1290-278-015-05800</i>	<i>267,603</i>	<i>Yes</i>
<i>Kenogami Industries Inc</i>	<i>102 Katamaki Road</i>	<i>Greenstone</i>	<i>5876-710-001-14200</i>	<i>259,465</i>	<i>Yes</i>
Alexandria Moulding Inc.	20352 Power Dam Rd	Alexandria	0111-018-000-61005	240,710	
Satin Finish Hardwood Flooring	15 Fenmar Dr	North York	1908-013-300-00700	211,259	
Rtk Wp2 Canada Ulc	106 Goodwin St	Atikokan	5901-000-008-17501	182,169	
Tembec Fpg-Hearst Inc.	67 Fontaine Dr	Hearst	5676-010-006-08169	157,185	
<i>True North Harwood Plywood</i>	<i>4 Boisvert Cres</i>	<i>Cochrane</i>	<i>5639-010-005-27500</i>	<i>144,436</i>	<i>Yes</i>
Barco Materials Handling Ltd.	24 Kerr Cres	Puslinch	2301-000-006-11640	123,654	
<i>Columbia Forest Products</i>	<i>Hwy 17 E</i>	<i>Rutherglen</i>	<i>4822-000-001-41701</i>	<i>104,985</i>	<i>Yes</i>
Anthony-Domtar Inc	1195 Peoples Rd	Sault Ste. Marie	5761-050-043-08701	94,659	
<i>Niska North</i>	<i>303 Martel Road</i>	<i>Province of Ontario</i>	<i>5289-570-006-00950</i>	<i>91,960</i>	<i>Yes</i>
Cutler Group Inc.	1265 Aerowood Dr	Mississauga	2105-050-116-01610	88,228	
Olon Industries Inc.	42 Armstrong Ave	Georgetown	2415-020-003-03700	81,311	

Rockland Flooring Ltd.	139 Elm St	West Lorne	3434-036-002-39200	77,147	
Weston Forest Products	7600 Torbram Rd	Mississauga	2105-050-115-16300	76,076	
Sault Ste Marie Economic Dev	16 Wood Park Crt	Sault Ste. Marie	5761-060-001-00620	75,959	
<i>Kirkland Lake Engineered Wood</i>	<i>Grenfell</i>	<i>Kirkland Lake</i>	<i>5480-100-000-01900</i>	<i>75,192</i>	<i>Yes</i>
Tekwood Inc.	607 Canarctic Dr	North York	1908-033-350-02000	68,410	
Lake Scugog Lumber & Coal Co	11 Vanedward Dr	Port Perry	1820-010-008-08710	62,857	
Watford Roof Truss Ltd.	330 Front St	Watford	3841-042-001-02500	61,107	
Tamarack Lumber Inc.	3269 North Service Rd	Burlington	2402-090-903-02800	52,960	
Interior Manufacturing Group	974 Lakeshore Rd E	Mississauga	2105-070-156-14800	48,623	
K.D. Quality Pellets	999562 Highway 11	New Liskeard	5426-000-001-17503	26,980	
Northern Pressure Treated Wood Ltd	Gauthier MC L27334	Kirkland Lake	5466-000-002-32100	18,705	

*Note: Inventory listing is effective as of April 8, 2015. Listings continue to be reviewed and are subject to change throughout the consultation process.*

## Appendix B – Glossary of Terms

These definitions are from a variety of sources including Property Appraisal and Assessment Administration, Joseph Eckert, ed. IAAO and The Appraisal of Real Estate, Appraisal Institute, 12<sup>th</sup> Edition.

<b>Accrued depreciation</b>	The amount of depreciation from any and all sources that affects the value of the property in question.
<b>Actual Age</b>	Sometimes called “historical age” or “chronological age.” It is the number of years that has elapsed since building construction was completed.
<b>Age/life method</b>	A method of estimating accrued depreciation founded on the premise that, in the aggregate, a neat mathematical function can be used to infer accrued depreciation from the age of a property and its economic life.
<b>Approaches to value</b>	One or more of three approaches to value, namely (a) cost (b) sales comparison (c) income capitalization. The approaches employed will allow the assessor to determine the value of the property.
<b>Assessment equity</b>	The degree to which assessments bear a consistent relationship to market value.
<b>Assessed value</b>	Assessed value applies in ad valorem taxation and refers to the value of the property according to the tax rolls.
<b>Breakdown method</b>	A method for estimating total depreciation by specifying the amount of each kind of depreciation, often for each major building component, (including physical, functional and external).
<b>Chronological age</b>	The number of years elapsed since an original structure was built. Synonymous are <i>actual age</i> and <i>historical age</i> . Contrast with effective age.

<b>Comparables, Comparable Sales</b>	Recently sold properties that are similar in important respects to a property being appraised. The sale price and the physical, functional, and locational characteristics of each of the properties are compared to the property being appraised in order to arrive at an estimate of value. By extension, the term <i>comparables</i> is sometimes used to refer to properties with rent or income patterns comparable to the property being appraised.
<b>Cost</b>	The total dollar expenditure for an improvement (structure).
<b>Cost Approach</b>	Value as estimated as the current cost of reproducing or replacing the improvements (including the appropriate entrepreneurial incentive or profit) minus the loss in value from depreciation, plus land or site value.
<b>Current value assessment (CVA)</b>	As defined in the <i>Assessment Act</i> section 1: Current value means, in relation to land, the amount of money the fee simple, if unencumbered, would realize if sold at arm's length by a willing seller to a willing buyer.
<b>Deferred maintenance</b>	Repairs and similar improvements that normally would have been made to a property but were not made to the property in question, thus increasing the amount of its depreciation.
<b>Depreciation</b>	The loss in value of an object, relative to its replacement cost, reproduction cost, or original cost whatever the cause of the loss in value. Depreciation is sometimes subdivided into three types: physical deterioration (wear and tear), functional obsolescence (sub-optimal design in light of current technologies or tastes), and economic obsolescence (poor location or radically diminished demand for the product).
<b>Economic life</b>	The period of time during which a given building or other improvement to a property is expected to contribute (positively) to the value of the total property. This period is typically shorter than the period during which the improvement could be left on the

	property, that is, its physical life.
<b>Economic/External obsolescence</b>	Loss in value to the improvements (relative to the cost of replacing the improvements with one of equal utility) that stems from factors external to the property.
<b>Effective age</b>	The typical age of a structure equivalent to the one in question with respect to its utility and condition. Knowing the effective age of an old rehabilitated structure of a building with substantial deferred maintenance is generally more informative than knowing its chronological age.
<b>Equity</b>	(1) The degree to which assessments bear a constant relationship to market value. Measures include the coefficient of dispersion and the coefficient of variation. (2) The net value of a property after liens and other charges have been subtracted. <i>See also</i> horizontal inequity and vertical inequity.
<b>Fixed costs</b>	Costs of fixed resources used by a firm that do not vary with production levels and cannot be changed in the short run.
<b>Functional obsolescence</b>	A flaw in the structure, materials or design that diminishes the function, utility and value of the improvement.
<b>Functional utility</b>	The ability of the property or building to be useful and to perform the function for which it is intended according to current market tastes and standards, the efficiency of building's use in terms of architectural style, design and layout, traffic patterns and size and type of buildings.
<b>Highest and Best Use</b>	The reasonably probable and legal use of vacant land on improved property that is physically possible, appropriately supported, and financially feasible that results in the highest value.
<b>Long-lived items</b>	Building components with an expected remaining economic life that is the same as the remaining economic life of the entire structure.

<b>Marginal utility</b>	The change in total utility to a customer that results from a one-unit change in the consumption level of an item.
<b>Market extraction method</b>	Method of estimating depreciation which relies on the availability of comparable sales from which depreciation can be extracted.
<b>Market value</b>	The most probable sale price of a property in terms of money in a competitive and open market, assuming that the buyer and seller are acting prudently and knowledgeably, allowing sufficient time for the sale, and assuming that the transaction is not affected by undue pressures. See Current Value Assessment.
<b>Obsolescence</b>	One cause of depreciation, an impairment of desirability and usefulness caused by new inventions, changes in design, improved processes for production or external factors that make a property less desirable and valuable for continuing use. It may be either functional or external.
<b>Remaining economic life</b>	The number of years remaining in the economic life of a building or other improvement as of the date of the appraisal. This period is influenced by the attitudes of market participants and by market reactions to competitive properties on the market.
<b>Replacement cost</b>	The cost, including material, labour, and overhead, that would be incurred in constructing an improvement having the same utility to its owner as the improvement in question, without necessarily reproducing any particular characteristic of the property.
<b>Reproduction costs</b>	The cost, including material, labor, and overhead, that would be incurred in constructing an improvement having exactly the same characteristics as the improvements in question.
<b>Short-lived items</b>	A building component with an expected remaining economic life that is shorter than the remaining economic life of the entire structure.

<b>Special purpose property</b>	A limited market property with a unique physical design, special construction materials, or a layout that restricts its utility to the use for which it was built, also called special design property.
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